



Council of Trustees
West Chester University
West Chester, Pennsylvania 19383

Council of Trustees
Resolution
2009-22

www.wcupa.edu

Proposed

RESOLUTION

COUNCIL OF TRUSTEES

WEST CHESTER UNIVERSITY OF PENNSYLVANIA

MARCH 26, 2009

Nominations of Officers for 2009/2010

BE IT RESOLVED THAT THE COUNCIL OF TRUSTEES OF WEST CHESTER UNIVERSITY OF PENNSYLVANIA HEREBY APPROVES THE FOLLOWING SLATE OF OFFICERS FOR THE 2009-2010 ACADEMIC YEAR.

THOMAS FILLIPPO -- CHAIR
JESSIE PINCUS -- VICE CHAIR
CATHIE WHITLOCK -- SECRETARY

RECOMMENDED FOR ACTION BY THE COUNCIL OF TRUSTEES

APPROVED BY VOTE OF THE COUNCIL OF TRUSTEES

Thomas Fillippo, Chairperson
Council of Trustees

Date



Council of Trustees
West Chester University
West Chester, Pennsylvania 19383-1000

Council of Trustees
Resolution
2009-15

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PROPOSED

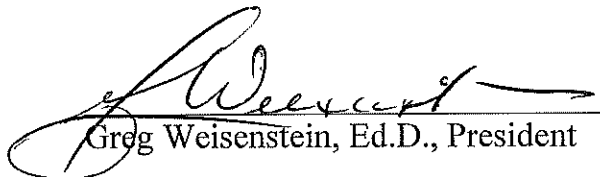
RESOLUTION
COUNCIL OF TRUSTEES
WEST CHESTER UNIVERSITY

May 7, 2009

BE IT RESOLVED THAT THE COUNCIL OF TRUSTEES OF
WEST CHESTER UNIVERSITY
CONFERS THE DESIGNATION OF EMERITUS UPON THE
FOLLOWING DISTINGUISHED RETIRED FACULTY:

Helen Berger
Richard Branton
James S. Falcone
Andrew J. Goudy
Sharon B. Kletzien
Carol Radich
Leigh S. Shaffer
Frederick R. Struckmeyer

APPROVED PENDING ACTION BY THE COUNCIL OF TRUSTEES


Greg Weisenstein, Ed.D., President

May 7, 2009
Date

APPROVED BY VOTE OF THE COUNCIL OF TRUSTEES


Thomas Fillippo., Chairperson
Council of Trustees

May 7, 2009
Date

Dr. Helen Berger
Department of Anthropology and Sociology
Emeritus Designation

Dr. Helen Berger, Professor of Sociology, has been a faculty member of West Chester University in the Department of Anthropology and Sociology since 1991. During this time, she has been a productive scholar and active member of the University community. Although Dr. Berger has been a dedicated teacher and conscientiously provided service to the University community on various levels, her major contribution during her academic career at West Chester University has been her scholarly work in the discipline of sociology. She has earned national and international recognition in the area of the sociology of religion through her extensive publications and presentation on the topic of contemporary Witchcraft and Paganism. During her tenure at West Chester, she has published four books, thirteen articles, ten book reviews and four encyclopedia entries and has presented over forty papers at scholarly meetings in her area of specialization. She has cultivated scholarly associations with international scholars in her field and has been an invited participant in workshops sponsored by Harvard University, the Harvard Divinity School and the University of Heidelberg, Germany. She has done more than twenty media interviews, most notably with National Public Radio, The New York Times and the Washington post. In addition to her formal scholarly works, and invitational presentations and interviews, Dr. Berger is also a member of several disciplinary organizations, having also served some as committee and executive board member and newsletter editor.

Dr. Berger has also been active within the University on several levels, serving as advisor to the Sociology Club and mentoring minority students through the Office for Multicultural Affairs. She has also served on Faculty Senate and as a mentor within the Women's Studies Program.

Dr. Berger is a valued colleague and a respected teacher and scholar and is truly considered an expert in her field. Her continued commitment to her scholarship and on-going research agenda brings prestige and distinction to West Chester University.

Dr. Richard Branton
Department of Mathematics
Emeritus Designation

Richard G. Branton, Ph.D. was first appointed to the Department of Mathematics of West Chester State College in 1962. He has demonstrated distinguished administrative leadership, devotion to the improvement of the quality of curriculum in the Department of Mathematics, as well as commitment to student advancement and success.

During his more than 40-year career, Dr. Branton served West Chester University in various capacities. He was a distinguished professor of mathematics and devoted to his students. For many years, he also served as the Chairperson of the department and from 1977 to 1982, he served as the Vice President for Academic Affairs and Provost. Along with his work as department chairperson, his service to the University over the years was extensive including his work on the Curriculum and Academic Policy Committee, Faculty Senate and APSCUF.

Dr. Branton inspired and led the Department of Mathematics for many years and his commitment to the development of two new degree programs, a B.X. in Applied Mathematics and an M.S. in Applied Statistics is noteworthy. During the years he served as Chairperson of the Department of Mathematics (1999-2008), majors in various programs in the department rose from less than 50 to more than 150. In addition, the total number of students taught in the department during an academic year rose by more than 38 percent.

His accomplishments, his dedication to students and faculty, his collaboration with colleagues and departments, and his overall commitment to West Chester University are all evidence of a professional life that exemplifies and defines Professor Emeritus.

Dr. James S. Falcone
Department of Chemistry
Emeritus Designation

During his more than eighteen years at West Chester University, Dr. James Falcone has made major contributions to the University and has continued to make major contributions to the field of chemistry.

Dr. Falcone's contributions to the University are numerous including the design of new courses and revision of others. He designed and taught the chemistry portion of Electricity with Physical and Biological Applications. Early in his career at West Chester University, he served as the General Chemistry Coordinator and instituted a number of changes in the laboratory program. During those early years, Dr. Falcone also served as the interim BSed coordinator and supervisor of student teachers for the chemistry department. During that time, he began collaborative work between the Department of Chemistry and the College of Education which continues today. Dr. Falcone served as chair of the Chemistry department from 2002-2006. Since he had come to the university from a successful career in industry (both as a bench chemist and as a manager), being chair allowed him to bring those management skills to that position. Chemistry majors increased, student faculty hour per faculty credit hour ratios increased, and the revision of the chemistry curriculum to meet the 120-credit mandate was successful.

During his years at WCU, Dr. Falcone published seven articles in peer-reviewed journals and books, was awarded one patent, and was involved in twenty presentations. Over his entire career, he has published 35 papers and holds 8 patents.

Dr. Falcone has made major contributions to the field of chemistry and is an internationally recognized expert in his specialty of silica chemistry. He is a well-respected chemist who has an excellent scholarly record, strong involvement in the American Chemical Society, and is a charter member and fellow of the Royal Society of Chemists.

Because of his many accomplishments and contributions to both West Chester University and to the field of chemistry, Dr. James Falcone, is deserving of the honor of Emeritus designation.

**Dr. Andrew J. Goudy
Department of Chemistry
Emeritus Designation**

Dr. Andrew J. Goudy, Professor of Chemistry, served West Chester University for 24 years. He set the tone for a true “teacher/scholar” model before West Chester University put that description in writing. His student and peer evaluations were always very high even though the course sequence he taught – Physical Chemistry I and II – were one of the hardest sequences at any university. His meticulous organization of the course material, along with his precise delivery of lectures and labs, earned him a reputation among students as an excellent teacher. He mentored undergraduate and graduate students in his WCU research laboratory and witnessed those students go on to successful careers in graduate school, professional school and the chemical industry.

As a scholar, Dr. Goudy maintained a research program on the synthesis and characterization of mixed metal hydrides which are chemical materials capable of storing hydrogen gas. Funding agencies such as the National Science Foundation were responsive in supporting his research efforts. Many of Dr. Goudy’s students were co-authors on publications and presentations at regional and national meetings.

Dr. Andrew Goudy’s service is also noteworthy. He served on numerous departmental committees and as department chair from 1983-1987. He also served in a number of administrative positions, such as Interim Associate Dean of the College of Arts and Sciences, Assistant to the Associate Provost and Interim Dean – Undergraduate Studies and Student Support Services. He was also a member of the National Organization of Black Chemists and Chemical Engineers and the American Chemical Society.

Because of Dr. Goudy’s stellar reputation as an outstanding professor, as well as his lasting and positive impact on the intellectual atmosphere in the Department of Chemistry at West Chester University, the honor of Emeritus designation is certainly deserved.

Dr. Sharon B. Kletzien
Department of Literacy
Emeritus Designation

During her tenure since joining the faculty of the Department of Literacy in 1991, Dr. Sharon B. Kletzien made substantial contributions to West Chester University. Dr. Kletzien's teaching, scholarship and service have been exemplary.

Dr. Kletzien served as Chair of Graduate Coordinators for several years. In this position, she worked to increase to increase graduate student applications, acceptance and retention. She served as the department chair for ten years, during which time, the graduate program more than doubled. During Dr. Kletzien's service as chair, the Literacy Department extended its outreach to students and to the wider community through the Children's Literature Conference. The graduate program was revised, a Program Advisory Committee was developed, and the graduate Reading Specialist program was recognized by the International Reading Association.

During National Council for Accreditation of Teacher Education (NCATE) and Pennsylvania Department of Education (PDE) accreditation review, while Dr. Kletzien served as Interim Associate Dean of the College of Education, she was responsible for assembling and analyzing data, and writing much of the documentation that resulted in successful reports received from both NCATE and PDE. Dr. Kletzien, in collaboration with College of Arts and Sciences faculty, developed the framework and bylaws of the Council of Professional Education, the governing body for professional education at West Chester University. This organization received praise from accreditation teams for being effective and for helping eliminate barriers that previously existed between the Colleges. Members worked collaboratively and were successful, within a short timeframe established by PDE and the Pennsylvania State System of Higher Education, in creating and approving new required programs. This process, and Dr. Kletzien's part in it, was invaluable to continuing West Chester University's excellent reputation of educating teachers.

Dr. Kletzien's significant record of publications and presentations within the field of Literacy is extensive. She has received numerous awards and received seven grants in support of her development of Kids Around Town, a divides education program. This program received the Pennsylvania Council for the Social Studies Program of the Year Award in 1995 and won the national award one year later in 1996.

As a committed volunteer of an International Reading Association program called "Reading and Writing for Critical Thinking", Dr. Kletzien worked with educators in Croatia, Slovenia, Montenegro, Serbia, Bosnia and Herzegovina. This organization represents 95,000 educators world-wide.

Based on Dr. Sharon Kletzien's exemplary work during her tenure at West Chester University and her representation as an ambassador of this institution around the world, she truly deserves the honor of Emeritus designation.

Dr. Carol Radich
Department of Elementary Education
Emeritus Designation

Dr. Carol Radich began her teacher-scholar career at West Chester University in 1972 as an Associate Professor of Human Development. She organized one of the first international faculty exchanges at West Chester University. She was a guest professor at Betanien Graduate School of Nursing in Bergen, Norway where she developed and taught psychology courses in Norwegian for a new graduate nursing program. During this time, she also lectured and taught in the Norwegian language in the teacher education program at the Bergen Pedagogiske Hyskole. In 1981, Dr. Radich received PA Certification as a School Psychologist, and from that time until present, she serves Chester County as an expert witness for child custody and abuse cases.

In 1988, Dr. Radich founded the West Chester University Center for Teacher Effectiveness and served as the first director. The Center offered a variety of Faculty Development programs within the teacher-scholar and learning community models. As full Professor, Dr. Radich taught in the Department of Childhood Studies and Reading (presently, the Department of Elementary Education) as Professor of Human Development. During her tenure, Dr. Radich authored ten graduate level courses and eleven undergraduate courses.

Dr. Radich's scholarship and service has been exemplary. She is published in various peer reviewed journals. She is the recipient of over a dozen awards in recognition of her scholarship and service to West Chester University and the community. She also presented her research at 46 local, national and international conferences and shared her expertise at 18 community, church and honor society conferences. Her service to West Chester University and the larger community includes service on more than a dozen committees during her tenure.

Dr. Carol Radich's distinguished career in teaching, research and service to West Chester University and the community clearly supports her being awarded the honored Emeritus designation.

Dr. Leigh S. Shaffer
Department of Anthropology and Sociology
Emeritus Designation

Dr. Leigh S. Shaffer began his career with West Chester University in 1980. During his long and admirable career, he has been recognized numerous times for his illustrious academic contributions and also for his steadfast commitment to excellence in the classroom.

His distinguished list of publications and presentations and his numerous College and University-wide administrative and service positions are impressive. Dr. Shaffer has maintained a record of scholarly production for more than thirty years which culminated with an invited article in a special section for the journal *Theory & Psychology* in December of 2008. Over the years, he has published in more than twenty refereed, scholarly journals. He has published eight articles in the *Baker Encyclopedia of Psychology*, co-authored one monograph, and co-authored one book.

Regularly invited to speak at colleges and universities and at conferences or symposia, he has travelled throughout the United States. In addition, his scholarly activities have expanded to include positions on the editorial boards of local and national refereed, scholarly journals.

In tandem with his impressive scholarly record, he has always been known for his consistent willingness to put West Chester University and his students first among his priorities. He followed the "teacher/scholar" model, involving students as often as possible in his work. He was reliable in the classroom and always diligently focused on the success of his students.

The dedication, contributions and diligence exhibited by Dr. Leigh S. Shaffer makes him an exemplary choice for the honor of Emeritus designation.

Dr. Frederick R. Struckmeyer
Department of Philosophy
Emeritus Designation

Dr. Frederick Struckmeyer joined the faculty of West Chester State Teachers' College in 1966 in the Department of Philosophy. Over the next 42 years, Dr. Struckmeyer developed 25 courses and played a pivotal role in establishing the Master's program and the Religious Studies concentration in the B.A.

Dr. Struckmeyer has also been an activist in peace and humanitarian causes for his entire adult life, and has brought recognition to West Chester University through his many contributions to fighting against injustice. Author of an article on Just War and self-defense in one of philosophy's most prestigious journals, Ethics, in 1971, by the early 1980's, Dr. Struckmeyer was deeply involved in supporting the newly-established Peace & Conflict Studies program. He was named director of the program in 1990 and remained at that post until the summer of 2008. He has been a member of Concerned Philosophers for Peace, International Philosophers for Peace, and Physicians for Social Responsibility.

Dr. Struckmeyer's devotion to humanitarian causes extends well outside the academy. He made trips to Cuba and Nicaragua in the 1990s; travelled to South Africa, Hungary, Romania and most recently, India, with Habitat for Humanity. In 1988, he accompanied several Soviet activists on a "peace walk" in the US, and duplicated the effort two years later with the same group in Estonia and Russia. Closer to home, Dr. Struckmeyer has been a member of Big Brothers/Big Sisters of America, and has been involved in teaching prison inmates decision-making skills and bringing free faculty speakers to community groups. Recently, upon his retirement, he joined a program to teach college courses to inmates at Graterford prison, evidence of his continuing interest in promoting justice.

Due to Dr. Frederick Struckmeyer's admirable and compelling activist activities, his dedication to the Philosophy Department at West Chester University and the peace and justice program, his continuing contributions to the fight for social justice, and his lengthy list of peace/justice related publications, he is truly worthy of the honor of the Emeritus designation.



Council of Trustees
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2009-16

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PROPOSED

RESOLUTION

COUNCIL OF TRUSTEES

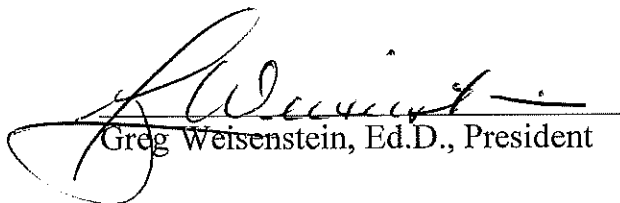
WEST CHESTER UNIVERSITY

May 7, 2009

BE IT RESOLVED THAT THE COUNCIL OF TRUSTEES OF
WEST CHESTER UNIVERSITY
DESIGNATES THE FOLLOWING
DISTINGUISHED FACULTY MEMBER AS AN AWARDEE
OF THE TRUSTEES ACHIEVEMENT AWARD.

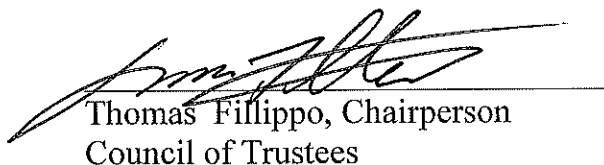
Dr. Lisa A. Kirschenbaum

APPROVED PENDING ACTION BY THE COUNCIL OF TRUSTEES

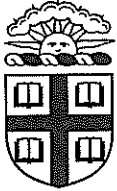

Greg Weisenstein, Ed.D., President

May 7, 2009
Date

APPROVED BY VOTE OF THE COUNCIL OF TRUSTEES


Thomas Fillippo, Chairperson
Council of Trustees

May 7, 2009
Date



BROWN

DEPARTMENT OF HISTORY

April 22, 2009

Dr. Linda Lawmers
V.P. for Academic Affairs/Provost
West Chester University
West Chester, Pennsylvania 19383

Dear Dr. Lawmers,

After reviewing the materials sent to me and Lisa Kirschenbaum's two fascinating books and numerous insightful articles, I enthusiastically recommend that she receive the prestigious Trustees Achievement Award for distinguished scholarly work. Her original and path breaking scholarship is widely recognized in this country and in Europe for its fundamental contributions to Soviet history, to childhood and educational studies, and to memory studies. She has been an active member of the profession, innovative in her choice of topics, and impressive in her mastery of archival and published sources. I wholeheartedly concur with the overwhelmingly positive assessments of my colleagues.

I have never met Professor Kirschenbaum and therefore base my conclusions on her prodigious academic output. Her first book, *Small Comrades: Revolutionizing Childhood in Soviet Russia, 1917-1932*, contributed to a broader reevaluation of the first 15 years of Soviet rule, when revolutionary dreams often clashed with brutal conditions on the ground. Her focus on children brings to the fore the regime's own obsession with educating a generation of young socialists who in turn would help build socialism. She tells how radical visions evolved over the 1920s and early 1930s towards an emphasis on disciplining the young and reasserting social order through education. Given the book's postscript on the ways in which select Soviet citizens later recalled youthful experiences, it is not surprising that Prof. Kirschenbaum's second book tackled the issue of memory head-on. In *The Legacy of the Siege of Leningrad, 1914-1995*, Prof. Kirschenbaum resists simple formulations – rather than understanding either personal experience or officially promoted myths as dominant, she reveals the ways in which the two work in tandem and in reaction to one another. Neither the state nor individuals had or have total control over how this key moment in Soviet history is remembered or situated in the national narrative. Two very good books in five years is certainly impressive, especially considering the amount of research undertaken and the fact that the two books do not substantially overlap in time period or topic. But throw in her articles, such as "Our City,

Our Hearths, Our Families': Local Loyalties and Private Life in Soviet World War II Propaganda" (*Slavic Review*, Winter 2000) and it becomes clear that we are dealing with an exceptionally productive historian who has considerable range and intellectual energy. Like others in the field, I look forward to Prof. Kirschenbaum's book on the Spanish Civil War, the USSR, and international communism. Her track record suggests that this too will be well researched, tightly argued, and full of insights and revelations.

In sum, reviewing the materials confirms that Lisa Kirschenbaum is one of the most productive and impressive scholars of Soviet history of her generation. She richly deserves the Trustees Achievement Award.

Sincerely,

A handwritten signature in black ink, appearing to read 'E. Pollock', written in a cursive style.

Ethan Pollock
Assistant Professor of History



VILLANOVA UNIVERSITY

DEPARTMENT OF HISTORY

April 10, 2009

Rebecca I. Hook
Executive Associate to the Provost
West Chester University
West Chester, Pennsylvania 19383

Dear Ms Hook:

Thank you for the invitation to evaluate Dr. Lisa Kirschenbaum, Professor of History at West Chester University, for the Trustees Achievement Award for scholarship. I have met Dr. Kirschenbaum occasionally over the years, at both the meetings of our local Russian history seminar and national and international conferences, and have always been impressed by her work. After reviewing her publications and the other materials you sent me, I enthusiastically join the other reviewers in strongly recommending her for this award. In her productivity, creativity, and high scholarly standards, Dr. Kirschenbaum already has a distinguished record, and just as important, there is every indication that she will continue to advance the field with her sophisticated approach to major issues in twentieth-century history.

Since the letters from other external reviewers give, in my view, an excellent analysis of the originality and importance of her scholarship, in my letter I will address several additional points regarding her skills as a researcher and her professional collegiality that I believe strengthen still further her eligibility for the award.

First, Dr. Kirschenbaum is extremely skillful and enterprising in the historical sources she employs in her work. All of her publications, but especially her two monographs, are based on a great variety of primary materials, from institutional and government reports to theoretical or political tracts, from memoirs and diaries to literature and film. She uses these diverse sources in ways that are unusually and explicitly attentive to their genre and the circumstances of their production, their drawbacks as well as their strengths. For example, in *Small Comrades* she relied primarily on pedagogical literature and government publications produced by adults about pre-school children and their upbringing. But Dr. Kirschenbaum never lost sight of the fact that such sources miss the way real children experienced and made sense of their childhoods, the revolution, and early Soviet attempts to remake society. Her decision to include an analysis of three memoirs was an attempt to bring children's own voices into her work. Unlike many historians who mine memoirs for facts, she reads them as literary documents, scrutinizing the representations they contain and conscious of their limitations as sources. This skill, in fact, becomes essential to her examination of memories of the siege of Leningrad in her second book, and helps account its widely recognized success.

Dr. Kirschenbaum also demonstrates skill in her use of unpublished sources in both American and Russian archives. I have done research in some of the Russian archives she visited, and can attest to the perseverance and tact required to work there. Some of the invaluable materials she has found, such as the siege exhibit prepared at the Public Library in

Leningrad during the war, were previously unknown to foreign scholars. She possesses excellent language skills, as Dr. Patton attests in his letter, and the familiarity with Russian cultural and social mores that comes from of living and working there. The scholarly success of *The Legacy of the Siege of Leningrad* derives in no small part from her fluency in Russian, personal knowledge of the city, interviews with its residents, and obvious respect for the city's unique history and culture. In sum, she is a meticulous scholar with a keen appreciation for the diversity of historical sources and the importance of context.

Another aspect of Dr. Kirschenbaum's scholarship that is not mentioned much in the other letters is her collegiality. Her involvement in conferences and collective projects on the local, national and international level is impressive, demonstrating a willingness to present her research to her peers at conferences in the United States and Europe. (In fact, I think a page of her cv must be missing, because I have encountered her at conferences not listed in the version I received.) At the same time she has regularly attend our local meetings of Russian historians at Swarthmore and the University of Pennsylvania for many years. Other historians in the Philadelphia area, including myself, have benefited from her thoughtful comments and support at those meetings.

Finally, I would like briefly to add my praise to the other reviewers' regarding her new research project on the Soviet Union and the Spanish Civil War. It is a striking, bold departure from the topics of her previous work. She is taking such an original, fresh look at the history of international communism, generally written from an institutional perspective or through the lens of individual, disillusioned ex-communists. The Trustees Award would greatly help her advance this new project; I hope she will have that opportunity.

In summary, I have tried to highlight aspects of Dr. Kirschenbaum's scholarly record that are not already thoroughly discussed by other reviewers. But I share their unanimous opinion that she is a highly productive and imaginative scholar, careful researcher, and excellent colleague. She shows great promise for additional contributions to twentieth-century history.

Sincerely,



Adele Lindenmeyr

Professor of History

Adele.lindenmeyr@villanova.edu



Council of Trustees
West Chester University
West Chester, Pennsylvania 19383

Council of Trustees
Resolution
2009-17

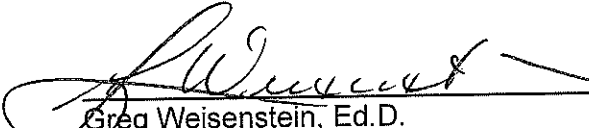
www.wcupa.edu

Proposed

RESOLUTION
COUNCIL OF TRUSTEES
WEST CHESTER UNIVERSITY OF PENNSYLVANIA
MAY 7, 2009
RECORDING FEE

BE IT RESOLVED THAT THE COUNCIL OF TRUSTEES OF WEST CHESTER UNIVERSITY OF PENNSYLVANIA HEREBY APPROVES THE IMPLEMENTATION OF A \$75 PER HOUR RECORDING FEE TO PROVIDE FACULTY AND STUDENTS WITH ACCESS TO NON-INSTRUCTIONAL RECORDING, MIXING AND EDITING SERVICES PROVIDED BY THE COLLEGE OF VISUAL AND PERFORMING ARTS EFFECTIVE FALL SEMESTER 2009. THIS FEE IS NOT INTENDED TO APPLY TO PARTICIPANTS OF A WEST CHESTER UNIVERSITY SGA ORGANIZATION. A FACULTY COMMITTEE MAY REVIEW REQUEST BEYOND THE SCOPE OF THIS RESOLUTION.

APPROVED PENDING ACTION BY THE COUNCIL OF TRUSTEES



Greg Weisenstein, Ed.D.
President

5-7-09
Date

APPROVED BY VOTE OF THE COUNCIL OF TRUSTEES



Thomas Fillippo, Chairperson
Council of Trustees

5-7-09
Date

WEST CHESTER UNIVERSITY OF PA
RECORDING FEE – EFFECTIVE FALL SEMESTER 2009

The approval of this fee was tabled at the March 2009 meeting as there were concerns from the COT members and the students present as to how the fee would be applied and who would be assessed the fee. The following explanation was provided by the College of Visual and Performing Arts in an attempt to more clearly define how the fee would be assessed, what costs would continue to be absorbed by the University's budget, and which requests would require an additional student or faculty payment. In addition, the Associate Dean for the College of Visual and Performing Arts, Dr. John Vilella, will attend the May 7th COT Finance and Budget Committee meeting to address any concerns.

As a matter of background, the College of Visual and Performing Arts has one employee (SUA 2) dedicated to providing support for recitals and performances in the School of Music. His present duties include recording all performances for ensembles and recitals for both faculty and students. These duties easily consume the hours available in his weekly schedule as a SUA employee.

In the past few years, many more recording requests are being made by students and faculty for recording projects in addition to the recitals and performances on the yearly calendar. The purpose of these requests is for demonstration tapes for graduate school and positions in education (student success), recruiting purposes (responsiveness), and the promotion of the University's faculty as guest artists (human capital and scholarly activity). These requests are outside the scope of course instruction and require additional personnel and facility time.

The School of Music faculty and CVPA Dean's Office are supportive of these efforts but financing them is a challenge. As such, a committee of faculty met to discuss the merits of implementing a recording fee that would provide the support necessary to offer these valuable tools for the music profession for both students and faculty, but that would offset the additional costs to provide these services.

An elected faculty committee is proposed to review requests for recording support beyond the usual curricular requirements and make a determination whether a fee would be required. The College of Visual and Performing Arts would continue recording the following types of activities without a fee: faculty/student recitals; ensemble performances; final projects for theory/composition majors; and demonstration tapes for graduate school applications. The following types of activities would be assessed a recording fee: faculty requests for promotional CDs; fundraising projects by ensembles; non-academic groups (e.g. barbershop quartets).

Each applicant would complete a registration form that would serve as a contract when the project is approved. Monies collected for additional support services would be

deposited into a newly-created College of Visual and Performing Arts Recording Fee cost center and used to off-set related personnel and operating costs.

Recording, mixing and editing fees in external recording studios can range from \$75.00-\$150.00 per hour. However, the committee felt it was important to offer these services to University students and faculty at a discount to the marketplace. The recording fee is proposed at \$75.00 per hour and would apply to recording, mixing, and editing time. The attached Audio/Visual Recording Session Request form is attached for reference.

It is estimated that approximately 80 hours per year would be required to fill all recording requests. This would generate about \$5,600 of income, which would be reallocated for employee overtime and related supply and equipment expenses.

AUDIO/VIDEO RECORDING SESSION REQUEST FORM

All requests need to be submitted three weeks in advance.

The Recording fee is \$75.00 per hour*. This fee applies to recording, mixing, and editing time. Please be reminded that the hourly rate begins at the start of your session and will include set up and break down time. Your recording space will be made available one hour prior to your recording session for warm up and rehearsal. A master CD/DVD will be provided after full payment is made.

Please attach a detailed description of your recording needs. Be sure to include the following:

- Intended purpose of recording session
- Number and names of members participating in session
- Instrumentation
- Other pertinent details

The Artistic Advising Committee will review your recording request and get back to you within 5 business days. The decision will be based on logistics, venue and media technician availability.

Name: _____ WCU ID#: _____

Date Submitted (mm/dd/yy): _____ Phone: _____

E-mail: _____

Preferred Date of Recording Session:

(mm/dd/yy): _____ Time from _____ to _____ AM/PM

First Alternate Recording Date:

(mm/dd/yy): _____ Time from _____ to _____ AM/PM

Second Alternate Recording Date:

(mm/dd/yy): _____ Time from _____ to _____ AM/PM

Signature of the Requestor

OFFICE USE ONLY

Madeleine Wing Adler Theatre (faculty use only) _____ Gates Family Recital Hall 100 _____
Choral Room 320 _____ Small Ensemble Room 2001 _____ Instrumental Room 141 _____

Comments:

Approved by: _____ Date: _____

*Cancellation notices must be received no later than 24 hours before the start of your scheduled recording session.



Council of Trustees
West Chester University
West Chester, Pennsylvania 19383

Council of Trustees
Resolution
2009-18

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Proposed

RESOLUTION

COUNCIL OF TRUSTEES

WEST CHESTER UNIVERSITY OF PENNSYLVANIA

MAY 7, 2009

RESCISSION

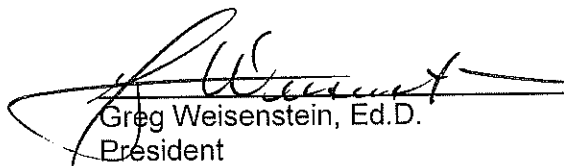
CAMPUS IMPROVEMENT FOR FACILITIES AND SUSTAINABLE ENERGY FEE

BE IT RESOLVED THAT THE COUNCIL OF TRUSTEES OF WEST CHESTER UNIVERSITY OF PENNSYLVANIA HEREBY RESCINDS RESOLUTION #2009-11, THE \$150/SEMESTER CAMPUS IMPROVEMENT FOR FACILITIES AND SUSTAINABLE ENERGY FEE, WHICH WAS APPROVED ON MARCH 26, 2009.

IN ACCORDANCE WITH THE CHANCELLOR'S GUIDANCE REGARDING THE IMPLEMENTATION OF THE RECENTLY-APPROVED CAMPUS IMPROVEMENT FOR FACILITIES AND SUSTAINABLE ENERGY FEE, WEST CHESTER UNIVERSITY WILL ALIGN ITS FEE STRUCTURE SIMILAR TO MANY OF THE OTHER PASSHE UNIVERSITIES.

CONCURRENT WITH THE REQUEST TO RESCIND THE \$150/SEMESTER CAMPUS IMPROVEMENT FOR FACILITIES AND SUSTAINABLE ENERGY FEE, SEPARATE RESOLUTIONS WILL BE PROPOSED FOR INCREASES TO THE EDUCATIONAL SERVICES FEE/GRADUATE STUDENTS, HEALTH CENTER FEE AND PARKING IMPROVEMENT FEE, ALL EFFECTIVE FALL SEMESTER 2009.

APPROVED PENDING ACTION BY THE COUNCIL OF TRUSTEES



Greg Weisenstein, Ed.D.
President

5-6-09
Date

APPROVED BY VOTE OF THE COUNCIL OF TRUSTEES



Thomas Fillippo, Chairperson
Council of Trustees

5-6-09
Date



Council of Trustees
West Chester University
West Chester, Pennsylvania 19383

Council of Trustees
Resolution
2009-19

www.wcupa.edu

Proposed

RESOLUTION
COUNCIL OF TRUSTEES
WEST CHESTER UNIVERSITY OF PENNSYLVANIA
MAY 7, 2009

EDUCATIONAL SERVICES FEE - GRADUATE STUDENTS

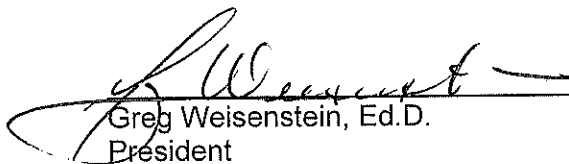
BE IT RESOLVED THAT THE COUNCIL OF TRUSTEES OF WEST CHESTER UNIVERSITY OF PENNSYLVANIA HEREBY APPROVES A CHANGE TO THE ASSESSMENT OF THE EDUCATIONAL SERVICES FEE TO GRADUATE STUDENTS, EFFECTIVE FALL SEMESTER 2009.

CURRENTLY, THE CALCULATION FOR THE EDUCATIONAL SERVICES FEE FOR ALL UNDERGRADUATE AND GRADUATE STUDENTS IS TEN PERCENT (10%) OF THE CURRENT PENNSYLVANIA RESIDENT (IN-STATE) TUITION RATE, AS APPROVED BY THE COUNCIL OF TRUSTEES IN MARCH 1998.

IN ACCORDANCE WITH BOARD OF GOVERNOR POLICY 1989-05-A, THE COUNCIL OF TRUSTEES OF WEST CHESTER UNIVERSITY OF PENNSYLVANIA HEREBY APPROVES AN INCREASE OF \$102.68 PER SEMESTER TO THE EDUCATIONAL SERVICES FEE FOR GRADUATE STUDENTS ONLY. EFFECTIVE THE FALL SEMESTER 2009, GRADUATE STUDENTS WILL BE ASSESSED \$370.68 PER SEMESTER FOR THE EDUCATIONAL SERVICES FEE.

THE DISTRIBUTION OF THE ADDITIONAL REVENUE GENERATED FROM THE GRADUATE STUDENT EDUCATIONAL SERVICES FEE WILL BE DEDICATED TO CAMPUS IMPROVEMENT FOR FACILITIES AND SUSTAINABLE ENERGY.

APPROVED PENDING ACTION BY THE COUNCIL OF TRUSTEES



Greg Weisenstein, Ed.D.
President

5-6-09
Date

APPROVED BY VOTE OF THE COUNCIL OF TRUSTEES



Thomas Filippo, Chairperson
Council of Trustees

5-6-09
Date



Council of Trustees
West Chester University
West Chester, Pennsylvania 19383-1000

Council of Trustees
Resolution
2009-20

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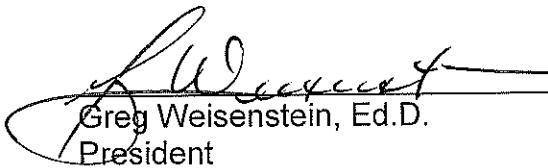
Proposed

RESOLUTION
COUNCIL OF TRUSTEES
WEST CHESTER UNIVERSITY OF PENNSYLVANIA
MAY 7, 2009

HEALTH CENTER FEE – AMENDMENT

BE IT RESOLVED THAT THE COUNCIL OF TRUSTEES OF WEST CHESTER UNIVERSITY OF PENNSYLVANIA HEREBY AMENDS THE PREVIOUSLY APPROVED FEE FOR THE HEALTH CENTER FOR A TOTAL INCREASE OF \$33.35 PER SEMESTER. THIS INCREASE REPRESENTS THE \$2/SEMESTER FEE APPROVED MARCH 2009 AND PROPOSES THE ADDITION OF AN ADDITIONAL \$31.35 PER SEMESTER. THE NEW FEE OF \$112.35 IS APPLICABLE TO BOTH UNDERGRADUATE AND GRADUATE STUDENTS EFFECTIVE THE FALL SEMESTER 2009.

APPROVED PENDING ACTION BY THE COUNCIL OF TRUSTEES



Greg Weisenstein, Ed.D.
President

5-6-09
Date

APPROVED BY VOTE OF THE COUNCIL OF TRUSTEES



Thomas Fillippo, Chairperson
Council of Trustees

5-6-09
Date



Council of Trustees
West Chester University
West Chester, Pennsylvania 19383-1000

Council of Trustees
Resolution
2009-21

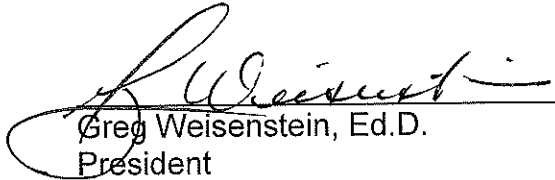
www.wcupa.edu

Proposed

RESOLUTION
COUNCIL OF TRUSTEES
WEST CHESTER UNIVERSITY OF PENNSYLVANIA
MAY 7, 2009
PARKING IMPROVEMENT FEE

BE IT RESOLVED THAT THE COUNCIL OF TRUSTEES OF WEST CHESTER UNIVERSITY OF PENNSYLVANIA HEREBY APPROVES AN INCREASE OF \$12.32 PER SEMESTER TO THE PARKING IMPROVEMENT FEE. THE NEW FEE OF \$48.32 PER SEMESTER IS APPLICABLE TO BOTH UNDERGRADUATE AND GRADUATE STUDENTS EFFECTIVE THE FALL SEMESTER 2009.

APPROVED PENDING ACTION BY THE COUNCIL OF TRUSTEES



Greg Weisenstein, Ed.D.
President

5-6-09

Date

APPROVED BY VOTE OF THE COUNCIL OF TRUSTEES



Thomas Fillippo, Chairperson
Council of Trustees

5-6-09

Date

**WEST CHESTER UNIVERSITY OF PA
CLARIFICATION OF CAMPUS IMPROVEMENT FOR FACILITIES
AND SUSTAINABLE ENERGY FEE**

The Council of Trustees, at its March 26, 2009 meeting, approved fee rates for fiscal year 2009-10. Included in these approvals was a new fee of \$150/semester for "Campus Improvement for Facilities and Sustainable Energy."

In mid April of 2009, Chancellor Cavanaugh provided guidance to President Weisenstein on the best way to implement the new fee. The Chancellor fully supported the intent of the new fee, but recommended that WCU align its fee structure similar to many of the other PASSHE universities. Those universities typically use fees to cover the costs of a variety of support and other activities, which WCU had funded through Educational and General (E&G) dollars. This approach allows the other universities to free up E&G funding (primarily tuition and state appropriations) to fund critical needs similar to those that WCU proposed through its new fee.

As a result of the guidance from the Chancellor and subsequent conversations with PASSHE staff, WCU is proposing to rescind the original fee of \$150/semester for "Campus Improvement for Facilities and Sustainable Energy," and in its place implement the following:

1. Increase the Educational Services fee for graduate students by \$102.68/semester. PASSHE guidelines allow graduate students to be assessed 15% of graduate tuition; the proposed increase of \$102.68/semester will bring the total fee to 11.5% of current graduate tuition.
2. Amend the previously-approved fee for the Health Center for a total increase \$33.35/semester. This increase represents the \$2/semester approved in March of 2009 and adds another \$31.35/semester for the Counseling Center. The cost of the Counseling Center is currently funded through the University's E&G budget.
3. Increase the Parking Improvement fee by \$12.32/semester for bus services for students. These costs are currently funded through the University's E&G budget.
4. Through the Board of Student Services Inc. (SSI), increase the Student Activity Fee by \$71.33/semester to absorb approximately \$1.5 million in costs for the Athletic program and approximately \$98,000 in costs for Student Recreation, which are currently funded through the University's E&G budget.

Items 1 – 3 above require approval by the Council of Trustees. Resolutions to rescind and modify the fees as described are attached. Item 4 will require approval of the SSI Board at a later date. Preliminary discussions with SSI board members indicate that they are willing to approve the increase.

The total fee increase for most students will be \$115/semester (plus the \$2/semester previously approved for the Health Center) and will represent a phase-in of the original proposal of \$150 semester. The revised approach will provide approximately \$2.9 million per year in E&G funds that will be used for facilities improvements and sustainability. The full implementation of \$150/semester is expected to be pursued for fiscal year 2010-11; this fee level would provide in excess of \$3.8 million per year. It should be noted that even with the full phase-in of \$150 per semester in 2010-11, WCU's fees would still be below the median fees for PASSHE institutions, even if those institutions do not increase their fees for the next two years.

Please refer to the attachment for further details regarding the fee proposal.

**WCU
PROPOSED FEE ALIGNMENTS
2009-10**

	Semester Increase	Projected Annual Revenue
Graduate Educational Services Fee	\$ 102.68	\$ 299,620 (1)
Health Center Fee (Counseling Center)	\$ 31.35	\$ 702,365 (1)
Parking Improvement	\$ 12.32	\$ 311,967 (1)
Student Activity Fee	\$ 71.33	<u>\$ 1,598,077 (2)</u>
GRAND TOTAL		<u><u>\$ 2,912,030</u></u>
Annual Fee Increase:		
Undergraduates	\$ 115.00	
Graduates (3)	\$ 115.00	

- (1) Requires approval by the Council of Trustees.
(2) Requires approval by the Board of Student Services, Inc. (SSI).
(3) Graduate students do not pay the Student Activities Fee. Part-time graduate students can (and most do) opt out of the Health Center Fee; those part-time students who do not opt out and full-time graduate students would pay the Health Center Fee.

**PROPOSED FEES
2009-10**

Fee	Current	Proposed	Increase	% Increase
Educational Services Fee:				
Undergraduates	\$ 268.00	\$ 268.00	\$ -	0%
Graduates	\$ 268.00	\$ 370.68	\$ 102.68	38%
Health Center Fee *	\$ 79.00	\$ 110.35	\$ 31.35	40%
Parking Improvement Fee	\$ 36.00	\$ 48.32	\$ 12.32	34%
Student Services (SSI)	\$ 93.00	\$ 164.33	\$ 71.33	77%
Sykes Student Union Fee	\$ 63.00	\$ 63.00	\$ -	0%
Sykes Student Union Expansion Fee	\$ 60.00	\$ 60.00	\$ -	0%
TOTAL **	<u>\$ 599.00</u>	<u>\$ 714.00</u>	<u>\$ 115.00</u>	<u>19%</u>

* The total proposed increase for the Health Center Fee is the \$31.35/semester as shown above plus the \$2/semester previously approved.

** TOTAL uses Educational Services Fee rate for undergraduates.