



Council of Trustees  
West Chester University  
West Chester, Pennsylvania 19383-1000

**Council of Trustees  
Resolution 2006-16**

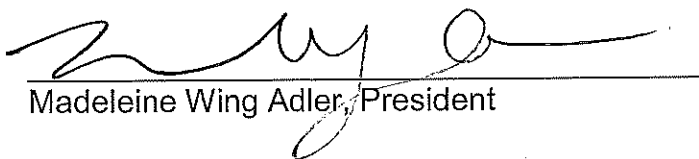
Proposed

RESOLUTION  
COUNCIL OF TRUSTEES  
WEST CHESTER UNIVERSITY OF PENNSYLVANIA  
MAY 11, 2006

**TOTAL RETURN  
ENDOWMENT SPENDING POLICY**

BE IT RESOLVED THAT THE COUNCIL OF TRUSTEES OF WEST CHESTER UNIVERSITY OF PENNSYLVANIA HEREBY APPROVES THAT THE TOTAL RETURN ENDOWMENT SPENDING RATE BE MAINTAINED AT 3% OF THE MARKET VALUE OF THE ENDOWMENT EFFECTIVE THE FISCAL YEAR BEGINNING JULY 1, 2006.

APPROVED PENDING ACTION BY THE COUNCIL OF TRUSTEES

  
\_\_\_\_\_  
Madeleine Wing Adler, President

4/26/06  
Date

APPROVED BY VOTE OF THE COUNCIL OF TRUSTEES

  
\_\_\_\_\_  
Thomas A. Fillippe, Chairperson  
Council of Trustees

5-11-06  
Date

## **Total Return Endowment Spending Policy**

In January of 1998, the Council of Trustees approved a "total return" spending policy for the University's endowment. Under the "total return" concept, a pre-set and fixed annual return is provided regardless of actual return. The "total return" approach provides a good level of predictability when estimating the endowment funds that will be available for spending. It also reduces the spending fluctuations that would occur if spending were tied directly to the actual investment return.

A spending rate of 3% has been in place for the current year. The Investment Subcommittee of the Fund for WCU has made their annual review of the spending rate and recommends the continuation of a 3% spending rate for the 2006-2007 fiscal year. This recommendation is based on guidance from both Wilmington Trust and the Commonfund. The return on investments is adequate to support this spending rate, while the rate is conservative enough that a small downturn in investment returns should not decrease the value of the endowment.



Council of Trustees  
West Chester University  
West Chester, Pennsylvania 19383-1000

**Council of Trustees  
Resolution 2006-17**

www.wcupa.edu

Proposed

RESOLUTION  
COUNCIL OF TRUSTEES  
WEST CHESTER UNIVERSITY OF PENNSYLVANIA  
MAY 11, 2006  
**PURCHASE ORDERS AND CONTRACTS**

BE IT RESOLVED THAT THE COUNCIL OF TRUSTEES OF WEST CHESTER UNIVERSITY OF PENNSYLVANIA HEREBY APPROVES THE LIST OF PURCHASE ORDERS AND CONTRACTS IN EXCESS OF \$5,000 EXECUTED DURING MARCH AND APRIL 2006 FOR THE PURCHASE OF EQUIPMENT, SERVICES AND SUPPLIES.

RECOMMENDED FOR ACTION BY THE COUNCIL OF TRUSTEES

  
Madeleine Wing Adler, President

4/19/06  
Date

APPROVED BY VOTE OF THE COUNCIL OF TRUSTEES

  
Thomas A. Fillippo, Chairperson  
Council of Trustees

5-11-06  
Date

West Chester University of Pennsylvania  
 Purchase Orders and Contracts in Excess of \$ 5,000.00  
 For the Purchase of Equipment, Services and Supplies  
 Executed during March 2006

Department	Vendor	Item	Document No.	Amount
Academic Computing	Learning Objects 1801 18th Street N.W., Suite 10 Washington, DC 20009	Learning Objects - campus pack - annual license agreement. Agreement will enhance Blackboard services.	38940	\$8,100.00
	Lenovo 8123 S. Hardy Drive Tempe, AZ 85284	Purchase of ThinkPad R52 1860 computer laptops.	38785	\$24,550.00
Administrative Computing	Hummingbird Communications Ltd. 706 Hillsborough Street Raleigh, NC 27603	Host Explorer License maintenance renewal fee. Maintenance renewal period 6/1/06 thru 5/31/07.	38975	\$7,000.00
	IBM Corporation P.O. Box 643600 Pittsburgh, PA 15264	IBM software License and maintenance for the period of 3/1/06 thru 2/28/07.	38607	\$58,445.88
	Oracle Corporation 1910 Oracle Way Reston, VA 20190	Oracle technical support agreement - Oracle program license fees.	38663	\$103,005.89

West Chester University of Pennsylvania  
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Department	Vendor	Item	Document No.	Amount
Athletics	Interactive Sports Solutions, Inc. 1316 Bound Brook Road, Unit 2B Middlesex, NJ 08846	Provide /Install: Product C10 -ISS Laptop, ISS "Advantage" Software.	38820	\$7,500.00
Bursar	Student Services, Inc. 110 W. Rosedale Ave. West Chester, PA 19383	Reimbursement to SSI for student book vouchers for Spring 2006 semester.	38664	\$293,227.24
College of Business & Public Affairs	Brandywine Valley Heating 917 Old Fern Hill Road West Chester, PA 19380	Replacement of 2nd floor heat pump at the Graduate Business Center.	DAGBC098	\$6,970.00
	Hamilton's Cleaning Services 437 Chesterfield Drive Downingtown, PA 19335	Custodial Services for the Graduate Business Center. For the period 4/1/06 thru 6/30/06.	38666	\$18,000.00
	Peco Energy Company 2301 Market Street Philadelphia, PA 19101	Electricity expense for the Graduate Business Center for the period of 4/1/06 thru 6/30/06.	38665	\$30,000.00

West Chester University of Pennsylvania  
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Department	Vendor	Item	Document No.	Amount
College of Education	Karasch & Associates 720 East Market Street, Suite 115 West Chester, PA 19382	Student interpreter services for the period 1/1/06 thru 2/28/06.	38698	\$10,100.00
College of Health Sciences	ACEER Foundation 2070 Valleydale Road, Suite 1 Birmingham, AL 35244	ACEER - Wayqecha Cloud Forest Canopy Walkway project.	38349	\$50,000.00
College of Visual & Performing Arts	Educational Tours & Cruises 4321 Lakemoor drive Wilmington, NC 28405	Art Departments study abroad program. Trip to Italy, May 15 - 29, 2006.	38595	\$7,800.00
	Kimmel Center for the Performing Arts 260 South Broad Street, Suite 901 Philadelphia, PA 19102	Rental costs for the Kimmel Center event to be held on April 23, 2006.	38789	\$15,634.60
	Soundtree 316 S. Service Road Melville, NY 11747	Provide and install #GECIII Korg Group Education Controller III. Equipment for music education resource lab.	38716	\$5,799.09

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Environmental Health & Safety	Spotts/Stevens/McCoy 1047 North Park Road, P.O.Box 6307 Reading, PA 19610	Blanket order to provide consulting and engineering services for water quality, air quality, hazardous materials and other environmental issues. Open service contract from 2/13/06 thru 6/30/06.	38523	\$9,900.00
Facilities Division	CollegeNet, Inc. One SW Columbia, Suite 100 Portland, OR 97258	Annual support fees for R25 software for the period 4/10/05 thru 4/9/06.	38815	\$8,608.05
	Luther L. Rife P.O. Box 1591 West Chester, PA 19380	Real estate appraisals: 202 Carter Drive, West Chester, PA, 887 S. Matlack Street, West Chester, PA.	38897	\$7,200.00
	RPA Associates, Inc. 3 Park Plaza Wyomissing, PA 19610	Professional engineering and design services for the Main Hall façade project.	6302720008	\$44,938.00
	STV Architects 205 West Welsh Drive Douglasville, PA 19518	Professional architectural and engineering services report for WCU ADA Campus Transition Plan.	6301560017	\$114,000.00
	Van Yahres Associates 800 E. High Street Charlottesville, VA 22902	Improvement plan for the Quad, Tanglewood, Admissions and Sykes Union.	6302890002	\$75,000.00

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Facilities Division	William Wood Company 120 W. Market Street West Chester, PA 19382	Real estate appraisals: 202 Carter Drive, West Chester, PA, 887 S. Matlack Street, West Chester, PA.	38672	\$5,000.00
Fiscal Affairs	Infinet Solutions Inc. 1425 East Busch Parkway Buffalo Grove, IL 60089	Purchase of an e-commerce system for students to enable payment of student bills and delivery of bills via the web.	300040102	\$13,445.00
	Weber Gallagher Simpson Fires & Ne 2000 Market Street, 13th Floor Philadelphia, PA 19103	Legal services to assist the Attorney General's office in the pre-trial and trial work for Stratton vs. WCU, et al.	38573	\$46,594.32
Graduate Studies	West Chester University Alumni Associ West Chester University West Chester, PA 19380	Reimbursement to the Alumni Association for Graduate Assistantship.	38734	\$5,246.00
Grounds	Barco products - A Geneva Scientific C 11 North Batavia Avenue Batavia, IL 60510	Purchase of stake barriers to be used on the quad to keep grass/landscape from being damaged.	38839A	\$5,342.50



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Department	Vendor	Item	Document No.	Amount
Grounds	Club Car P.O. Box 204658 Augusta, GA 30917	New 2006 Carryall 2, gasoline pick-up utility vehicle.	38770	\$6,684.50
Information Services	1st Run Computer Services, Inc. 1261 Broadway, Suite 508 New York, NY 10001	Purchase of Fujitsu F1-5750c COL FBSCAN-57PPM Scanning equipment.	38602	\$5,187.08
	Array Networks Inc. 1371 McCarthy Blvd. Milpitas, CA 95035	Maintenance and support contract for Peoplesoft, Exchange, and all Web applications.	38771	\$8,490.00
	Comcast P.O.Box 3007 Southeastern, PA 19398	Comcast CATV service for the period of April 2006 thru March 2007 for student Residence Halls.	22311-2	\$212,241.00
	Eaton Power Quality 2506 West Main Street, Suite D Jeffersonville, PA 19403	Maintenance agreement for the UPS powerware 9315-50 uninterruptible power system located in E.O. Bull Center for the period of 2/15/06 thru 2/16/07.	38616	\$5,600.00
	Hewlett Packard Company 8000 Foothills Boulevard Roseville, CA 95747	Annual maintenance and support agreement for HP enterprise storage systems.	38604	\$15,329.85

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Department	Vendor	Item	Document No.	Amount
Information Services	WHYY TV 12 150 North Sixth Street Philadelphia, PA 19105	WHYY Project - Distance learning fees.	38626	\$45,000.00
Inventory	Abaline paper products 600 Markley Street Port Reading, NJ 07064	Purchase of roll paper towels to replenish central stores inventory.	38636	\$14,085.00
	Penn Valley Chemical Company P.O. Box 847 Landsdale, PA 19446	Purchase of custodial supplies to replenish Central Stores inventory.	38882	\$6,566.30
	The tree House Inc. P.O. Box 590111 New Centre, MA 02459	Purchase of various HP toner cartridges to replenish Central Stores inventory.	38579	\$13,687.40
Library	JSTOR 149 Fifth Ave., 8th Floor New York, NY 10010	Database renewal for 2006 to provide access to online journals to faculty and students.	38405	\$46,080.00

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Department	Vendor	Item	Document No.	Amount
Library Administration	Lenovo 8123 S. Hardy Drive Tempe, AZ 85284	Purchase of IBM ThinkPad R52 laptop computers for use in FHG Library's student laptop loan program.	38852	\$12,000.00
Lock Shop	Best Access Systems 602 Jeffers Circle Exton, PA 19341	Purchase of key lock sets to replenish inventory.	38768	\$6,869.07
Provost	Cheyney University of Pennsylvania 1837 University Circle Cheyney, PA 19319	SSHE Summer honors program. Contribution amount for West Chester University.	35338	\$8,000.00
Public Relations & Marketing	Philadelphia Newspapers, Inc. P.O. Box 13158 Philadelphia, PA 19101	Advertising of WCU's summer session 2006 in the April 23rd issue of the Philadelphia Inquirer.	38943	\$7,564.78
University Garage	Northeast Auto Outlet 3301 Grant Avenue Philadelphia, PA 19114	Purchase of 5 - 2006 4-door sedans - Dodge Stratus SXT for the campus motor pool.	38401	\$62,170.00

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Department	Vendor	Item	Document No.	Amount
University Garage	Northeast Auto Outlet 3301 Grant Avenue Philadelphia, PA 19114	Purchase of 1 - 2006 Minivan - Dodge Grand Caravan for the campus motor pool.	38402	\$15,255.05
	Thomas Chevrolet of West Chester 1010 West Chester Oike West Chester, PA 19382	Purchase of 1 - 2006 2WD gasoline 3/4 ton pickup truck Chevrolet Silverado 2500HD.	38404	\$13,894.53
	Whiteside Chevrolet Inc. 50714 National Road St. Clairsville, OH 43950	Purchase of 1 - 2006 2wd Bi-Fuel 3/4 ton pickup truck.	38596	\$22,900.00
	Whiteside Chevrolet, Inc. 50714 National Road St. Clairsville, OH 43950	Purchase of 3 - 2006 2WD BI-Fuel 3/4 ton pickup trucks.	38403	\$68,700.00

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Department	Vendor	Item	Document No.	Amount
College of Arts & Sciences	Anasazi Instruments, Inc. 4101 Cashard Avenue #103 Indianapolis, IN 46203	Refurbishment of a Fourier Transform NHR unit for in research and Chemistry classes.	38992	\$63,800.00
College of Business & Public Affairs	Saint Joseph's University 5600 City Avenue Philadelphia, PA 19131	Services provided by St. Joseph's University as subcontractor on grant from Center for Rural Pennsylvania.	38994	\$21,600.00
College of Health Sciences	Oce North America, Inc. 231 St. Asaphs Road 1 Bala Plaza E. Bala Cynwood, PA 19004	Full service maintenance agreement for an Oce 2070 digital copier located in Sturzebecker Health Science Center for the period of 3/17/06 thru 3/17/07.	38952	\$9,660.00
	The Fund for West Chester University 201 Carter Drive, Suite 200 West Chester, PA 19383	Consulting services provided on behalf of the College of Health and Sciences for the period of 11/3/05 thru 3/10/06.	37421C	\$12,815.65
College of Visual & Performing Arts	Educational Tours & Cruises 4321 Lakemoor Drive Wilmington, NC 28405	Study abroad program for the Art Department. Trip to Italy, 5/15/06 thru 5/29/06.	38595A	\$21,430.00

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Department	Vendor	Item	Document No.	Amount
Facilities Division	Advanced Office Environments Inc. 160 Quaker Lane Malvern, PA 19355	Storage charges for the new furniture for Lawrence Dining Hall addition.	38050A	\$12,631.98
	Read's Moving Systems, Inc. 2600 Turnpike Drive Hatboro, PA 19040	Moving services related to the Lawrence Dining Hall floor replacement project.	620127001	\$8,054.30
Fiscal Affairs	Fischer Cunnane & Associates 11 Turner Lane West Chester, PA 19380	Professional audit services for NCAA from 12/1/05 thru 3/20/06.	38989	\$9,000.00
Graphics & Printing	Phillips Brothers Printers 1555 West Jefferson Springfield, IL 62705	Printing of undergraduate catalog for recruitment of new students and current student reference.	38903	\$20,144.10
Grounds	Country Home & Garden 206 Westtown Road West Chester, PA 19382	Installation of sod per the Academic Quad restoration project plan.	39010	\$7,150.00

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Department	Vendor	Item	Document No.	Amount
Grounds	Phillip Rosenau Company Inc. 200 Lincoln Avenue Box 190 Hatboro, PA 19040	Purchase of new exterior waste receptacles selected by Van Yahres Assoc., landscape architects.	39002	\$8,650.00
Information Services	MTM Technologies 590 Century Blvd. Wilmington, DE 19808	CommVault annual maintenance and license agreement for the period of 4/25/06 thru 3/24/07.	38971	\$14,255.00
Library	The Protection Bureau 197 Phillips Road Exton, PA 19341	Additional to card swipe reader added to the Francis Harvey Green Library dock entrance.	38968	\$13,340.00
Sykes Union Auxiliary	Visual Sound 485 Parkway South, Dealer #1228 Broomall, PA 19008	One year system maintenance agreement of the Sykes Ballroom and Theater sound system for the period 3/1/2006 thru 3/1/2007.	38955	\$5,250.00