



Council of Trustees
West Chester University
West Chester, Pennsylvania 19383-1000

**Council of Trustees
Resolution 2005-17**

Proposed
www.wcupa.edu

RESOLUTION

COUNCIL OF TRUSTEES

WEST CHESTER UNIVERSITY OF PENNSYLVANIA

MAY 04, 2005

FOOD SERVICE FEES

BE IT RESOLVED THAT THE COUNCIL OF TRUSTEES OF WEST CHESTER UNIVERSITY OF PENNSYLVANIA HEREBY APPROVES THE FOLLOWING FEES BE ESTABLISHED EFFECTIVE THE FALL SEMESTER 2005:

- \$1,034 PER SEMESTER (19 MEAL PLAN)
- \$ 957 PER SEMESTER (14 MEAL PLAN)
- \$ 874 PER SEMESTER (10 MEAL PLAN)
- \$1,016 PER SEMESTER (BLOCK 225 MEAL PLAN)
- \$ 929 PER SEMESTER (BLOCK 175 MEAL PLAN)
- \$ 525 PER SEMESTER (BLOCK 75 MEAL PLAN)

THESE FEES HAVE BEEN DETERMINED IN ACCORDANCE WITH THE PENNSYLVANIA STATE SYSTEM OF HIGHER EDUCATION POLICY REQUIRING SELF SUFFICIENCY OF AUXILIARY ENTERPRISES.

APPROVED PENDING ACTION BY THE COUNCIL OF TRUSTEES



Madeleine Wing Adler, President

4/15/05
Date

APPROVED BY VOTE OF THE COUNCIL OF TRUSTEES



Thomas A. Fillippo, Chairperson
Council of Trustees

5.04.05
Date

West Chester University FY06 Rate Proposals

A preliminary meeting was held November 30, 2004 to begin discussion of the FY06 Auxiliary Budget Process. Representatives from each division/area were present, as well as the Vice-Presidents for Fiscal Affairs and Student Affairs.

During FY05, the University opened two new housing complexes that were the result of a contract between the Fund for WCU and a housing development company, College Park Campus Partners. The 265 bed suite-style University Hall opened on North Campus, adjacent to Lawrence Dining Hall, in August 2005 while the 524 bed Village apartments on South Campus was completed in mid-November 2004. As part of the FY05 Auxiliary process, it was agreed that Ramsey Hall would be closed for general occupancy during FY05 and only utilized as temporary housing for the Village occupants during the phased-in completion of that facility.

Due to continued demand for on-campus housing, the Auxiliary Committee reviewed several scenarios for providing additional beds for FY06 all of which focused on the re-opening of part or all Ramsey Hall. A plan is currently under development to renovate the University residence halls which will require the closing of individual halls during construction. In order to accommodate the closing of these buildings, it has been proposed that Ramsey Hall be used as "swing space" in order to minimize the loss of beds. After careful review, the Auxiliary Committee, with approval from the University administration, agreed to re-open Ramsey at 75% (approximately 285 beds) for FY06 in order to accommodate the additional demand for housing. When the renovation project is approved (not until at least FY07), Ramsey Hall will be reopened at 100% to offset the loss of beds from other hall closings.

All proposed rate increases for FY06 have been reviewed and approved by University constituencies including ABC (Administrative Budget Committee), President's Cabinet, SGA (Student Government Association) and the President's Breakfast Group, which includes student leaders from across the campus. While students, administrators and faculty are concerned with increasing costs for our students, all groups recognized the effort made by the Auxiliary directors and managers to scrutinize operating expenses in order to develop rates that minimize the impact to students.

Many of the increases incorporated in the attached budget proposals are beyond the direct control of the individual managers (i.e. contractual salary increases and benefits, utility increases, debt service, etc.). Below are the issues that impact all areas proportionally and cannot be controlled at the department level.

Salaries/Benefits: The current AFSCME and SPFPA (police & security) contracts, effective July 1, 2003, include a 3.0% across the board increase for all employees effective July 1, 2005. This across the board increase has been applied to all AFSCME/SPFPA-related position budgets based on the pay range/step of the current incumbent.

The OPEIU (nurses) union ratified a new collective bargaining agreement retroactive to July 1, 2004 that included one pay grade adjustments for most of the Health Center nursing staff. This adjustment, which was not included in the initial FY05 Health Center budget, as well as the budgeted annual step increment have been incorporated into FY06 projected salaries. In addition, effective July 1, 2005, all eligible employees covered by this bargaining agreement will receive a 3% across the board increase which has been applied to all budgeted positions.

The SCUPA/SUA contract expired June 30, 2004. The membership is currently working without a contract and negotiations are ongoing. There is little information available at this time although initial salary assumptions received last fall from the System Office do allow for a 2.25% step increase in FY06 for these employees. Therefore, all approved SCUPA/SUA lines include a 2.25% step increase based on the pay range/step of the current incumbent.

With the exception of managers, all projected salaries are based on the current mix of employees and their rank/step as of July 1st, 2005, the budgeted FTE for the position, and the appropriate pay schedule for that position's bargaining unit. Managers are not covered by a collective bargaining agreement (CBA) and pay increases, if any, will be determined by the Pennsylvania State System Board of Governors (BOG) at a later date. Salary assumptions provided by the System office last fall included a 3.0% increase for managers during FY06. All approved manager lines have been increased by this amount in order to provide a pool of funds in the event that the BOG does approve an increase in FY06.

Benefit assumptions have been provided by the System office for use in developing FY06 budgets. All benefit calculations are based on the rate assumptions supplied by the System office as of November 18, 2004. Projected increases for Hospitalization, Annuitant, and Health & Welfare (H&W) are as follows:

AFSCME Annuitant	19.37%
All Other Annuitant	20.24%
AFSCME Hospitalization	1.85%
All Other Hospitalization	10.45%
AFSCME H&W	N/A
Manager H&W	5.62%
SUA H&W	5.00%

Retirement calculations are based on the retirement selection (SERS vs. TIAA-CREF) for the employee currently assigned. Vacant positions continue to be budgeted based on the TIAA-CREF retirement rate (9.29%). Projected employer retirement contribution rates for FY06 are as follows:

SERS	2.40% (67.83% change over FY05)
TIAA-CREF	9.29%
PSERS	2.410%

Utility Costs:

Because of the decision to re-open Ramsey Hall for partial occupancy in FY06, Greg Cuprak, Director of Facilities Management, once again reviewed the University's utility allocation formula and revised the allocations between E&G and Auxiliary facilities based on the actual distribution of square footage between the two funding areas. Based on the new allocation formula, expenses were then adjusted to reflect projected rate increases for FY06. Facilities Management will continue to review and revise the utility allocation formula as new E&G buildings come on line and other changes are made in the Auxiliary operation. All projections are based on current consumption levels and assume that weather and world conditions will not significantly impact fuel supplies/prices.

Auxiliary Fees (including University Health Center)

Overview: Projected \$142 (or 4.7%) overall increase in Room and Food Service, Sykes Union, and Health Center Fees

- Includes projected salary increases based on applicable FY06 bargaining agreements and benefit rate increases.
- Re-opening of Ramsey Hall (at 75% occupancy level) for student housing effective fall 2005.
- Completion of sprinkler system installation in all Residence Halls including Ramsey Hall.
- Adjustments in projected utility expenditures based on review/revision of utility allocation formula, current usage and prevailing rates. Also, includes elimination of "Steam Line Payback" and "Steam Shutdown" transfer expenditures for Sykes, Food Service and Residence Hall utility budgets due to completion of projects.
- Year five of ten-year contribution to Information Services Long-Range Plan to update infrastructure and incorporate new technology

Health Center: \$69/semester (increase of \$4/semester or 6.2%)

- Fee increase necessary to meet new contractual obligations associated with the OPEIU contract effective July 1, 2004. Salary projections include the cost of pay range/step adjustments from FY05 as well as across the board increases for FY06.
- New part-time, nine-month staff position (SUA) to provide support for the Wellness Center Director.
- Conversion of wage dollars to permanent, part-time nurse practitioner.

Sykes Union: \$57/semester (increase of \$2/semester or 3.5%)

- Increase in student wage budget to provide additional staffing due to increased demand for the facility and coverage for special events.
- Increase in "Transfer (Renovations)" for ongoing enhancements and upgrades to the Sykes Union facility that does not qualify as "life cycle replacement" expenses.

Food Service: \$957/semester 14-meal plan (increase of \$20/semester or 2.1% – 14-meal plan)

- Increase of 3.03% in cost of food for six existing food plans.
- Reflects decrease in cost of utilities to reflect actual usage and elimination of floor cleaning contract and hardware rental expenditure lines.
- Increase in debt service for Lawrence Hall expansion to cover change in scope of project.
- Increase in maintenance operating budget to meet ongoing operational needs.

**Residence Halls: \$2,070/semester North Double, \$2,400/semester South
Double (increase of 5.9% or \$116/semester North,
\$133/semester South)**

- Projected budget has been adjusted to reflect increased revenue from re-opening of Ramsey Hall at 75% occupancy effective fall 2005.
- Salaries, benefits and operating expenses have been adjusted to reflect restoration of staffing in Custodial Services and Maintenance necessitated by the re-opening of Ramsey Hall. Also, adjustment necessary in Public Safety and Security benefits budgets due to change in benefit structure.
- Increases in student wage and graduate wage, as well as tuition and room waivers, due to increased staffing needs for Ramsey Hall.
- Transfer for "Renovation Costs" includes restoration of funding that was reduced in FY05 due to the closing of Ramsey Hall. Also, includes additional funding toward the Service Life Extension Program (SLEP), upcoming project to renovate the University's residence halls over a five year period.
- Minimal adjustments to operating budgets to reflect increased cost for goods (cleaning and maintenance supplies) and services (elevator contracts, landfill fees, fire safety).
- Increase in telephone budget to reflect actual cost of service (dial tone).

FY 2005-06 Recommended Fees	FY06 Rate	FY06 Increase		FY05 Rate	FY05 Increase		FY04 Rate	FY04 Increase		FY03 Rate
		Cost	Percent		Cost	Percent		Cost	Percent	
Mandatory Fees (per semester)										
Tuition										
Tuition (undegraduate in-state) -- TBD	\$ 2,405			\$ 2,405	106	4.6%	\$ 2,299	\$ 110	5.0%	\$ 2,189
Mandatory Fees										
Educational Services -- TBD	241			241	11	4.8%	230	\$ 11	5.0%	219
Health Center*	69	4	6.2%	65	5	8.3%	60	7	13.2%	53
SSI -- TBD	91			91	3	3.4%	88	4	4.8%	84
Student Union Expansion	60	0		60			60			60
Technology Fee -- TBD	50			50			50			50
Parking Improvement Fee	36	0		36			36	12	50.0%	24
Subtotal Tuition & Mandatory Fees	\$ 2,952	\$ 4		\$ 2,948	\$ 125	4.4%	\$ 2,823	\$ 144	5.4%	\$ 2,679
Auxiliary Fees										
Sykes Student Union	57	2	3.6%	55			55			55
Room (North Campus)	2,070	116	5.9%	1,954	98	5.3%	1,856	125	7.2%	1,731
Food Service: 14-Meal Plan	957	20	2.1%	937	39	4.3%	898	56	6.7%	842
10-Meal Plan	874	18	2.1%	856	32	3.9%	824	52	6.7%	772
19-Meal Plan	1,034	22	2.2%	1,012	47	4.8%	965	61	6.7%	904
Block 75 Plan (new FY05)	525	10	1.9%	515			-			
Block 175 Plan	929	20	2.2%	909	51	6.0%	858	54	6.7%	804
Block 225 Plan (new FY05)	1,016	21	2.1%	995			-			
Subtotal Auxiliary Fees (w/14-Meal Plan)	\$ 3,084	\$ 138	4.7%	\$ 2,946	\$ 137	4.9%	\$ 2,809	\$ 181	6.9%	\$ 2,628
Total Resident Fees (w/14-Meal Plan)	\$ 6,036	\$ 142		\$ 5,894	\$ 262	4.7%	\$ 5,632	\$ 325	6.12%	\$ 5,307

*Not an "Auxiliary" for accounting purposes; however, Health Center fees are developed through the Auxiliary review process and require Council of Trustees approval.

FY 2005-06 Recommended Fees	FY06 Rate	FY06 Increase		FY05 Rate	FY05 Increase		FY04 Rate	FY04 Increase		FY03 Rate
		Cost	Percent		Cost	Percent		Cost	Percent	

Mandatory Fees (per semester)										
Miscellaneous Fees (per event)										
Undergraduate Application Fee	\$ 35			\$ 35			\$ 35	\$ 5	16.7%	\$ 30
Graduate Application Fee	35			35			35	\$ 10	40.0%	25
Commencement	56			56			56			56
Credit by Exam	25			25			25			25
Deferred Payment Plan	35			35			35			35
Deferred Payment Plan Late Fee	25			25			25			25
International Student Services	25			25			25			25
Late Payment Fee (new FY05)	50			50	\$ 50		-			
Late Registration	35			35			35			35
Music Instrument & Rental	20			20			20			20
National Student Exchange	100			100			100			100
Orientation	105			105			105			105
Parking Fines	10			10			10			10
Parking Permits	30			30			30			30
Transcript	5			5			5			5

FY 2005-06 Auxiliary Budget Proposal	FY 2004-05		FY 2005-06	Percent Change
	Approved Budget	Adjustments	Projection	
Student Health Center				
Rate	\$65	\$4	69	6.2%
Revenue				
Student Health Fee	1,340,955	101,355	1,442,310	7.6%
Prescription Revenue	25,000	5,000	30,000	20.0%
GYN Revenue	45,000	5,000	50,000	11.1%
Immunizations	12,000	(3,000)	9,000	-25.0%
Interest Income	10,000	5,000	15,000	50.0%
Health Center Supply Fee	8,000	-	8,000	-
Student Co-Pay	50,000	-	50,000	-
Transfer from Reserves	13,981	(13,981)	-	-100.0%
Total Revenue	1,504,936	99,374	1,604,310	6.6%
Expenditures				
Health Center	1,484,936	99,373	1,584,309	6.7%
Emergency Med Svc	20,000	-	20,000	-
Total Expenditures	1,504,936	99,374	1,604,309	6.6%
Surplus/(Shortfall)	-	-	-	

Sykes Student Union				
Rate	\$55	\$2	\$57	3.6%
Revenue				
Community Center Fee	973,735	89,620	1,063,355	9.2%
Other Revenue	195,500	2,000	197,500	1.0%
Total Revenue	1,169,235	91,620	1,260,855	7.8%
Expenditures				
Sykes Administration	575,597	70,413	646,010	12.2%
Sykes Student Programming	15,000	-	15,000	-
Sykes Custodial Service	249,615	14,569	264,184	5.8%
Sykes Maintenance	74,673	2,531	77,204	3.4%
Sykes Grounds	25,168	1,196	26,364	4.8%
Sykes Utilities	229,181	2,911	232,092	1.3%
Total Expenditures	1,169,235	91,620	1,260,855	7.8%
Surplus/(Shortfall)	-	-	-	

FY 2005-06 Auxiliary Budget Proposal	FY 2004-05		FY 2005-06	Percent Change
	Approved Budget	Adjustments	Projection	
Residence Halls				
North Campus				
Rate	\$1,954	\$116	\$2,070	5.9%
Revenue	10,130,942	1,380,388	11,511,330	13.6%
Residence Reserve	(1,036,000)	-	(1,036,000)	-
Damage Fee	(28,000)	-	(28,000)	-
Net Revenue	9,066,942	1,380,388	10,447,330	15.2%
South Campus				
Rate	\$2,267	\$133	\$2,400	5.9%
Revenue	2,147,889	126,309	2,274,198	5.9%
Residence Reserve	(192,000)	-	(192,000)	-
Damage Fee	(5,000)	-	(5,000)	-
Net Revenue	1,950,889	126,309	2,077,198	6.5%
Other Revenue	728,400	(8,000)	720,400	-1.1%
Total Revenue	11,746,231	1,498,697	13,244,928	12.8%
Expenditures				
Residence Life	2,190,189	176,478	2,366,667	8.1%
Residence Life Programs	21,000	5,000	26,000	23.8%
Res Hall Debt Service*	1,708,595	196,357	1,904,952	11.5%
Res Hall Transfer (Plant)	170,000	723,130	893,130	425.4%
Res Hall Telephones	263,000	71,000	334,000	27.0%
Res Hall Non-Allocated	668,000	-	668,000	-
Res Hall Logistical Services	63,560	1,926	65,486	3.0%
Res Hall Upholstery	22,958	1,920	24,878	8.4%
Res Hall Custodial Services	2,075,780	180,959	2,256,739	8.7%
Res Hall Grounds	205,773	12,217	217,990	5.9%
Res Hall Utilities	1,882,307	44,150	1,926,457	2.3%
Res Hall Maintenance	730,586	18,012	748,598	2.5%
Res Hall Boiler Plant	371,831	14,580	386,411	3.9%
Res Hall Fire Safety	172,951	10,826	183,777	6.3%
Res Hall Public Safety	367,935	24,854	392,789	6.8%
Res Hall Security	831,766	17,289	849,055	2.1%
Total Expenditures	11,746,231	1,498,697	13,244,928	12.8%
Surplus/(Shortfall)	-	-	-	

FY 2005-06 Auxiliary Budget Proposal	FY 2004-05		FY 2005-06 Projection	Percent Change
	Approved Budget	Adjustments		
Food Service				
19-Meal Plan	\$ 1,012	\$ 22	\$ 1,034	2.2%
14-Meal Plan	\$ 937	\$ 20	\$ 957	2.1%
10-Meal Plan	\$ 856	\$ 18	\$ 874	2.1%
Block 225 Plan (new FY05)	\$ 995	\$ 21	\$ 1,016	2.1%
Block 175 Plan	\$ 909	\$ 20	\$ 929	2.2%
Block 75 Plan (new FY05)	\$ 515	\$ 10	\$ 525	1.9%
Revenue				
Food Sales	7,370,623	169,924	7,540,547	2.3%
Interest Income	80,000	-	80,000	-
Commissions	380,000	-	380,000	-
Total Revenue	7,830,623	169,924	8,000,547	2.2%
Expenditures				
Food Contract	6,558,388	200,187	6,758,575	3.1%
Food-Related Expenses	537,053	(31,150)	505,903	-5.8%
Food Service Debt Service	332,500	57,084	389,584	17.2%
Food Service Maintenance	160,153	(23,712)	136,441	-14.8%
Food Service Utilities	242,529	(32,485)	210,044	-13.4%
Total Expenditures	7,830,623	169,924	8,000,547	2.2%
Surplus/(Shortfall)	-	-	-	

*Includes Debt Service for South Campus, Lan Upgrade and Sprinkler Installation.



**Council of Trustees
Resolution 2005-18**

Council of Trustees
West Chester University
West Chester, Pennsylvania 19383-1000

www.wcupa.edu

Proposed

RESOLUTION

COUNCIL OF TRUSTEES

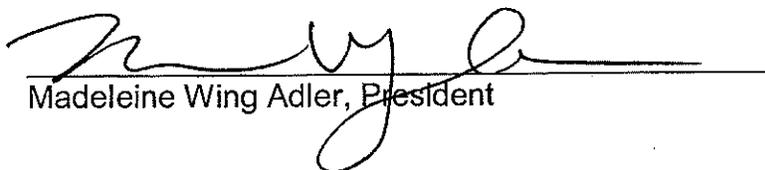
WEST CHESTER UNIVERSITY OF PENNSYLVANIA

MAY 04, 2005

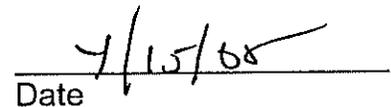
RESCIND INTERNATIONAL STUDENT SERVICES FEE

BE IT RESOLVED THAT THE COUNCIL OF TRUSTEES OF WEST CHESTER UNIVERSITY OF PENNSYLVANIA HEREBY APPROVES THE ELIMINATION OF THE \$25 PER SEMESTER INTERNATIONAL STUDENT SERVICES FEE EFFECTIVE THE FALL SEMESTER OF 2005.

APPROVED PENDING ACTION BY THE COUNCIL OF TRUSTEES

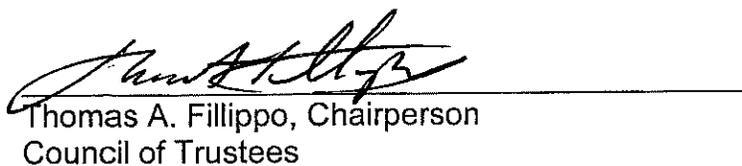


Madeleine Wing Adler, President

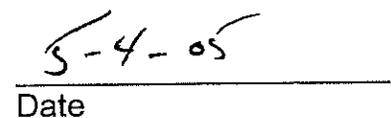


Date

APPROVED BY VOTE OF THE COUNCIL OF TRUSTEES



Thomas A. Fillippo, Chairperson
Council of Trustees



Date

Rescind International Student Services Fee

The Office of International Programs, through the Office of Graduate Studies and Extended Education, proposes that the \$25 per semester fee currently charged to international students be eliminated effective the fall semester 2005.

This fee does not produce significant revenue and is viewed negatively, especially since new international students are now required to pay a \$100 federal fee to support the SEVIS (Student and Exchange Visitor Information System) system. Additionally, there was, in August 2004, an arbitration case in which the University of Massachusetts was required to drop their \$65 fee for international students as being discriminatory.



Council of Trustees
West Chester University
West Chester, Pennsylvania 19383-1000

Council of Trustees Resolution 2005-19

www.wcupa.edu

Proposed

RESOLUTION

COUNCIL OF TRUSTEES
WEST CHESTER UNIVERSITY OF PENNSYLVANIA
May 4, 2005

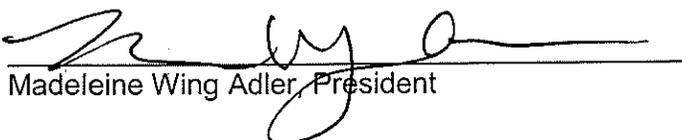
RENEWAL OF FIDUCIARY AGREEMENT

BE IT RESOLVED THAT THE COUNCIL OF TRUSTEES OF WEST CHESTER UNIVERSITY OF PENNSYLVANIA HEREBY APPROVES THE RENEWAL OF THE FIDUCIARY AGREEMENT BETWEEN THE FUND FOR WEST CHESTER UNIVERSITY OF PENNSYLVANIA AND WEST CHESTER UNIVERSITY OF PENNSYLVANIA. UNDER THAT AGREEMENT, THE FUND FOR WEST CHESTER UNIVERSITY OF PENNSYLVANIA WILL CONTINUE TO MANAGE ALL UNIVERSITY ENDOWMENTS AND SIMILAR ASSETS (WITH THE EXCEPTION OF THE PHILIPS FUND ENDOWMENT, WHICH IS MANAGED BY THE FIRST NATIONAL BANK OF WEST CHESTER AS TRUSTEE OF THE FUND).

THE FUND FOR WEST CHESTER UNIVERSITY OF PENNSYLVANIA SHALL HOLD AND MANAGE THESE AFOREMENTIONED ASSETS FOR THE UNIVERSITY IN ACCORDANCE WITH THE INVESTMENT POLICIES OF THE PENNSYLVANIA STATE SYSTEM OF HIGHER EDUCATION AND THE TERMS OF THE FIDUCIARY AGREEMENT.

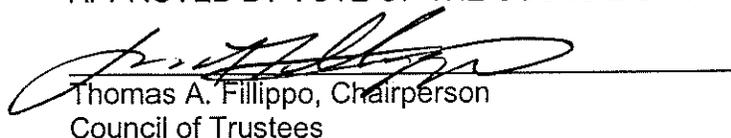
THIS AGREEMENT IS EFFECTIVE JULY 1, 2005 THROUGH JUNE 30, 2010, UNLESS EITHER PARTY DESIRES TO RENEGOTIATE THE AGREEMENT, IN ACCORDANCE WITH THE TERMS AND CONDITIONS IN THE FIDUCIARY AGREEMENT.

APPROVED PENDING ACTION BY THE COUNCIL OF TRUSTEES


Madeleine Wing Adler, President

4/15/05
Date

APPROVED BY VOTE OF THE COUNCIL OF TRUSTEES


Thomas A. Fillippo, Chairperson
Council of Trustees

5-4-05
Date

**Fiduciary Agreement between West Chester University of Pennsylvania
and the Fund for West Chester University**

By this agreement, entered into this 4th day of May, 2005, the Fund for West Chester University (hereinafter "Fund") and West Chester University of Pennsylvania (hereinafter "University") renew the fiduciary agreement (attached) between the Fund and the University, entered into on the 21st day of November, 2002. Therefore, intending to be legally bound hereby, the parties hereto agree to the following:

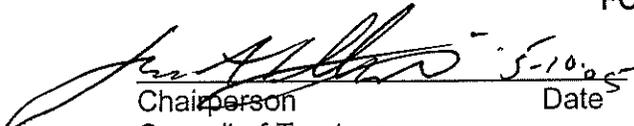
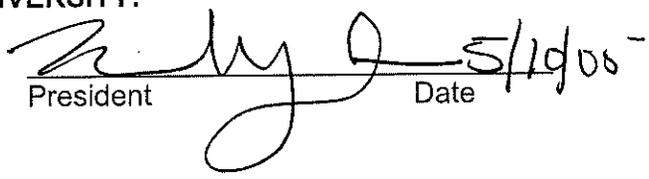
1. The conditions and terms in the fiduciary agreement entered into on the 21st day of November, 2002 are specifically made part of the renewed agreement.
2. This renewal of the fiduciary agreement is effective July 1, 2005 and will continue in effect until June 30, 2010.
3. If either party desires to renegotiate the fiduciary agreement, that party must provide the other party with written notice at least sixty (60) days prior to the next anniversary date of the party's intention to renegotiate the fiduciary agreement.

IN WITNESS WHEREOF, duly authorized representatives of the parties have executed this Fiduciary Agreement as of the date and year first above written.

FOR THE FUND:

Signature	Date	Signature	Date
Title		Title	
Federal I.D. Number			

FOR THE UNIVERSITY:

 Chairperson Council of Trustees	5-10-05 Date	 President	5/19/05 Date
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FOR PENNSYLVANIA STATE SYSTEM OF HIGHER EDUCATION:

FOR THE CHANCELLOR:	Approved as to Form and Legality
Signature	University Legal Counsel
Date	
Title	



Council of Trustees
West Chester University
West Chester, Pennsylvania 19383-1000

Council of Trustees Resolution 2005-19

www.wcupa.edu

Proposed

RESOLUTION

COUNCIL OF TRUSTEES
WEST CHESTER UNIVERSITY OF PENNSYLVANIA
May 4, 2005

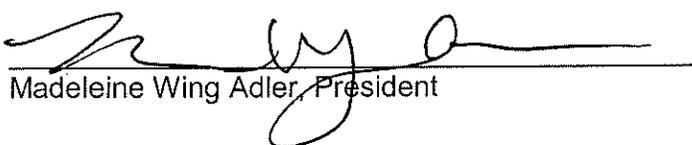
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THE FUND FOR WEST CHESTER UNIVERSITY OF PENNSYLVANIA SHALL HOLD AND MANAGE THESE AFOREMENTIONED ASSETS FOR THE UNIVERSITY IN ACCORDANCE WITH THE INVESTMENT POLICIES OF THE PENNSYLVANIA STATE SYSTEM OF HIGHER EDUCATION AND THE TERMS OF THE FIDUCIARY AGREEMENT.

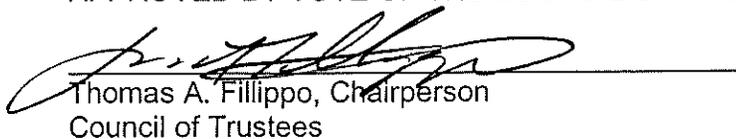
THIS AGREEMENT IS EFFECTIVE JULY 1, 2005 THROUGH JUNE 30, 2010, UNLESS EITHER PARTY DESIRES TO RENOGOTIATE THE AGREEMENT, IN ACCORDANCE WITH THE TERMS AND CONDITIONS IN THE FIDUCIARY AGREEMENT.

APPROVED PENDING ACTION BY THE COUNCIL OF TRUSTEES


Madeleine Wing Adler, President

4/15/05
Date

APPROVED BY VOTE OF THE COUNCIL OF TRUSTEES


Thomas A. Fillippo, Chairperson
Council of Trustees

5-4-05
Date

**Fiduciary Agreement between West Chester University of Pennsylvania
and the Fund for West Chester University**

By this agreement, entered into this 4th day of May, 2005, the Fund for West Chester University (hereinafter "Fund") and West Chester University of Pennsylvania (hereinafter "University") renew the fiduciary agreement (attached) between the Fund and the University, entered into on the 21st day of November, 2002. Therefore, intending to be legally bound hereby, the parties hereto agree to the following:

1. The conditions and terms in the fiduciary agreement entered into on the 21st day of November, 2002 are specifically made part of the renewed agreement.
2. This renewal of the fiduciary agreement is effective July 1, 2005 and will continue in effect until June 30, 2010.
3. If either party desires to renegotiate the fiduciary agreement, that party must provide the other party with written notice at least sixty (60) days prior to the next anniversary date of the party's intention to renegotiate the fiduciary agreement.

IN WITNESS WHEREOF, duly authorized representatives of the parties have executed this Fiduciary Agreement as of the date and year first above written.

FOR THE FUND:

Signature	Signature
Date	Date
Title	Title
Federal I.D. Number	

FOR THE UNIVERSITY:

 Chairperson Council of Trustees	 President
5-10-05 Date	5/19/05 Date

FOR PENNSYLVANIA STATE SYSTEM OF HIGHER EDUCATION:

FOR THE CHANCELLOR:	Approved as to Form and Legality
Signature	University Legal Counsel
Date	
Title	



**Council of Trustees
Resolution 2005-20**

Council of Trustees
West Chester University
West Chester, Pennsylvania 19383-1000

www.wcupa.edu

Proposed

RESOLUTION

COUNCIL OF TRUSTEES

WEST CHESTER UNIVERSITY OF PENNSYLVANIA

MAY 4, 2005

PURCHASE ORDERS AND CONTRACTS

BE IT RESOLVED THAT THE COUNCIL OF TRUSTEES OF WEST CHESTER UNIVERSITY OF PENNSYLVANIA HEREBY APPROVES THE LIST OF PURCHASE ORDERS AND CONTRACTS IN EXCESS OF \$5,000 EXECUTED DURING MARCH AND APRIL 2005 FOR THE PURCHASE OF EQUIPMENT, SERVICES AND SUPPLIES.

RECOMMENDED FOR ACTION BY THE COUNCIL OF TRUSTEES



Madeleine Wing Adler, President

4/15/05
Date

APPROVED BY VOTE OF THE COUNCIL OF TRUSTEES



Thomas A. Fillippo, Chairperson
Council of Trustees

5-04-05
Date

West Chester University of Pennsylvania
Purchase Orders and Contracts in Excess of \$5,000.00
Executed during March, 2005
For the Purchase of Equipment, Services and Supplies

Department	Vendor	Item	Document No.	Amount
Administrative Computing	Matrix Imaging, Inc 2285 Franklin Road Suite 222 Bloomfield, MI 48302	Annual maintenance agreement for scanning imaging software for the period 4/6/05 thru 4/5/06.	35239	\$12,600.00
	Hummingbird Communications Ltd. 1 Sparks Avenue Toronto, OH M2H 2W1	Host Explorer annual maintenance agreement for the period 6/1/05 thru 5/31/06.	35271	\$7,000.00
	Oracle Corporation US Support Sales 1910 Oracle Way Reston, VA 201190	Additional licensing and technical support fees based on increased student enrollment.	35241	\$43,020.00
	Oracle Corporation US Support Sales 1910 Oracle Way Reston, VA 201190	Renewal of the Oracle Technical Support Agreement for the period of May 22, 2005 thru May 21, 2006.	35367	\$63,512.00
College of Arts and Science	NMS 25 Washington Lane Suite 4L Wyncote, PA 19095-1403	Purchase and installation of a Minolta Microfiche desktop reader/printer.	35133	\$7,777.00
College of Business and Public Affairs	William S. Malaney & Sons 24 Hagerty Blvd. suite #5 West Chester, PA 19382	Electrical upgrade to improve lighting in the parking lot of the Graduate Business Center.	DAGBC074	\$7,386.00
College of Education	Apple Education Buying Service 2420 Ridgepoint Drive Austin, TX 78754-0898	Purchase of 15 Apple Power Book computers with accessories.	35028	\$25,614.83
College of Health Sciences	The Fund for WCU Suite 200 201 Carter Drive West Chester, PA 19383	Fund raising consulting services for the period of 11/30/04 thru 1/28/05.	34616A	\$6,043.50

West Chester University of Pennsylvania
Purchase Orders and Contracts in Excess of \$5,000.00
Executed during March, 2005
For the Purchase of Equipment, Services and Supplies

Department	Vendor	Item	Document No.	Amount
College of Visual and Performing Arts	Apple Education Buying Service P.O. Box 149116 Austin, TX 78714	Purchase of 9 Apple G5 iMAC computers with 17" monitors.	35341	\$14,749.35
Chemistry	Perkin Elmer LLC 710 Bridgeport Ave Shelton, CT 06484-4794	1 year maintenance agreement for an Analyst 800 Instrument located in Schmucker Science Center Room 210	35058	\$7,644.00
Conference Services	Delaware County Linen, Inc 3130 W. 6th Avenue Chester, PA 19013	Linen service for the 2005 Summer Camps.	35073	\$5,231.25
Environmental Health & Safety	1Source Safety and Health Inc. 140 South Village Ave, Suite 130 Exton, PA 19341	Service contract for air quality and wipe sampling for the Lead Paint removal project in Anderson Hall.	331050047	\$8,000.00
Facilities Division	Joseph Stong Inc. 742 West Front Street Chester, PA 19013-3899	Design and Installation of Fire Sprinkler Systems in Goshen Hall and South Campus Apt. buildings.	6200590044	\$948,560.00
	Lincoln Supply Box 1327 92-100 Lincoln Avenue Trenton, NJ 08607	Water cooler replacement for Ramsey Hall.	35349	\$5,848.00
	CollegeNet, Inc. One SW Columbia Suite 100 Portland, OR 97258	Annual support services fees for R25 classroom scheduling software.	35276	\$8,608.05
	Abacus Engineered Systems 4431 North Front Street Suite 100 Harrisburg, PA 17110	Commissioning services for the Swope Hall Renovation project.	6302360004	\$81,950.00

West Chester University of Pennsylvania
Purchase Orders and Contracts in Excess of \$5,000.00
Executed during March, 2005
For the Purchase of Equipment, Services and Supplies

Department	Vendor	Item	Document No.	Amount
Facilities Division	Arris Engineering Group Ltd. 67 Public Square Suite 500 Wilkes-Barre, PA 18701	Electrical engineering and design services for the Fire Alarm and campus Electrical Upgrade project phase II.	6302381001	\$463,678.60
	Becker Winston Architects 3637 Lancaster Avenue Philadelphia, PA 19104	Engineering services to replace asphalt roof on Anderson Hall.	6302830001	\$63,835.00
	Worth and Company, Inc. 6263 Kellers Church Road Pipersville, PA 18947	HVAC Construction Contract for Lawrence Hall Dining addition and renovations project.	6200800006	\$470,000.00
	KSS Architects 150 S. Independence Mall West Philadelphia, PA 19104	Design services contract for the Swope Hall project.	630236001A	\$971,791.00
	Bristol Environmental 1123 Beaver Street Bristol , PA 19007	Lead Paint Abatement Services contract for Anderson Hall.	6302700001	\$135,000.00
	Orth-Rodgers Associates 230 South Broad Street Philadelphia, PA 19102	Parking and Traffic feasibility study.	6302380002	\$85,000.00
	Goshen Sign Products 553 East Gay Street West Chester, PA 19380	ADA room signage for FHG Library, McCoy Farmhouse, and Peoples building.	6301560012	\$9,755.48
	RE: Source Pennsylvania 2311 Hummingbird Lane Harrisburg, PA 17112	Floor prep work required for Sturzebecker Health Science Center corridors.	630206004	\$7,320.00
	The Protection Bureau 197 Phillips Road Exton, PA 19341	Construction Services required for the One Card access system to entrances in Ramsey Hall.	6200930010	\$131,400.00
	Goshen Sign Products 553 East Gay Street West Chester, PA 19380	Fire evacuation and building map signage to meet the campus ADA requirements.	6301560013	\$11,162.95

West Chester University of Pennsylvania
Purchase Orders and Contracts in Excess of \$5,000.00
Executed during March, 2005
For the Purchase of Equipment, Services and Supplies

Department	Vendor	Item	Document No.	Amount
Facilities Division	Kencor Inc. 882 S. Matlack Street West Chester, PA 19382	Service to elevators required in Schmucker Science Center due to vandalism.	33015E	\$7,358.00
	WasteCare Corporation 3728 Stonewall Drive Atlanta, GA 30339	Installation of a trash compactor in Ruby Jones Hall.	6302870001	\$9,540.00
Fiscal Affairs	Comptroller's Office General Services P.O. Box 2769 Harrisburg, PA 17105	WCU's share of tort claims processed through DGS for the period of 7/1/04 thru 6/30/05.	34944	\$24,037.00
	Campbell, Durrant & Beatty, P.C. 555 Grant Street, Suite 310 Pittsburgh, PA 15219-4408	Legal services for APSCUF Class Size grievance.	35139	\$10,274.50
	Comptroller's Office General Services P.O. Box 2769 Harrisburg, PA 17105	WCU's share of auto self-insurance processed through DGS for the period of 7/1/04 thru 6/30/05.	35075	\$44,251.00
Grounds	Lesco Service Center 510-40 Barnard Street Box C-12 West Chester, PA 19382	Purchase of a self propelled sprayer and granulator applicator used for weed and pest control for athletic fields, campus beds, and new landscapes.	35064	\$7,587.82
	Fisher & Son 237 E. King Street Malvern, PA 19355	Organic weed control products for turf maintenance.	35065	\$8,582.75
	Borough of West Chester Department of Public Works 205 Lacey Street West Chester, PA 19380	Removal of two condemned sycamore trees on South Church Street.	35118	\$5,970.00
HVAC	Global Mechanical 225 Scarlett Road Kennett Square, PA 19348	Re-piping of the chiller unit for Library 1.	35168	\$8,000.00

West Chester University of Pennsylvania
Purchase Orders and Contracts in Excess of \$5,000.00
Executed during March, 2005
For the Purchase of Equipment, Services and Supplies

Department	Vendor	Item	Document No.	Amount
Information Services	WHYY TV 12 750 Old Lancaster Road A404 Berwyn, PA 19312	Distance Learning fee for education over the Internet.	35174	\$26,700.00
	WHYY TV 12 750 Old Lancaster Road A404 Berwyn, PA 19312	Distance Learning fee for education over the Internet.	35175	\$30,000.00
	ePlus Technology of PA 130 Futura Drive P.O. Box 479 Pottstown, PA 19464	Purchase of a new HP Proliant server to support new Event Scheduling application.	35242	\$7,590.02
	Hewlett Packard Company 10810 Farnam Drive Omaha, NE 68154	Service contract for support of critical HP servers and associated storage components.	34810	\$17,616.00
	ePlus Technology of PA 130 Futura Drive P.O. Box 479 Pottstown, PA 19464	Purchase of 4 HP Proliant DL 585 servers to support the PeopleSoft Financial System.	34761	\$16,228.00
	ePlus Technology of PA 130 Futura Drive P.O. Box 479 Pottstown, PA 19464	Purchase of 2 HP Proliant DL 380 Xeon servers to support PeopleSoft Financials storage and backup systems.	35178	\$7,590.00
	IBM Corporation P.O. Box 945684 Atlanta, GA 30394-5684	Purchase of 20 IBM Think Center Pentium 4 computers with additional memory.	35190	\$15,460.00
	Nextel Communications P.O. Box 4181 Carol Stream, IL 60197-4181	Cellular phone charges for the period of January 15th thru March 14, 2005.	35345	\$10,789.62
	Core Power, Inc. 2506 West Main Street Jeffersonville, PA 19403	Emergency installation of UPS Maintenance Bypass switch in Peoples Building.	35352	\$11,800.00
	Campus Tech, Inc 751 Miller Drive S.E. Leesburg, VA 20175	Purchase of computer software to be used in digital, graphic and interactive design classes in labs 200 & 204 in Mitchell Hall.	35259	\$28,140.45

West Chester University of Pennsylvania
Purchase Orders and Contracts in Excess of \$5,000.00
Executed during March, 2005
For the Purchase of Equipment, Services and Supplies

Department	Vendor	Item	Document No.	Amount
Library	EBSCO Subscription Services 116E Shrewsbury Avenue Shrewsbury, NJ 0770-4321	Payment to support the continuation and maintenance of the Library periodical collection.	33648A	\$100,000.00
	JSTOR 151 E. 61st Street New York, NY 10021	Renewal of online journals database for fiscal year 2006.	34883	\$14,430.00
Provost	Clarion University 840 Wood Street Clarion, PA 16214-1232	West Chester University's contribution for the Summer 2005 Honors Program.	35317	\$8,000.00
Public Safety	The Protection Bureau 197 Phillips Road Exton, PA 19341	Furnish and install new campus security system in Lawrence Hall.	SAF75565	\$12,085.00
Registrar	Student Services Company 2502 West Main Street Laramie Building, Suite 4 Norristown, PA 19403	Purchase of Bachelor, and Master Caps and Gowns for May 2005 Commencement.	35129	\$28,986.25
Social Equity	Sandler Associates 4 Greenbrier Drive Westford, MA 01886	Speaking fee for Mediation - Skills for Enhancing a Diverse Climate seminar.	35257	\$6,630.00
Sykes Union Auxiliary	IBM Corporation P.O. Box 945684 Atlanta, GA 30394-5684	Purchase of 7 IBM Think Center Pentium 4 computers with additional memory.	35376	\$5,411.00

West Chester University of Pennsylvania
 Purchase Orders and Contracts in Excess of \$5,000.00
 Executed during April, 2005
 For the Purchase of Equipment, Services and Supplies

Department	Vendor	Item	Document No.	Amount
Academic Computing	Visual Sound 485 Parkway South Broomall, PA 19008	Installation of presentation equipment in Anderson Hall rooms 208, 219 and Boucher room 113.	35426	\$9,735.00
	Visual Sound 485 Parkway South Broomall, PA 19008	Installation of presentation equipment in Schmucker Science Center North, room 183.	35427	\$8,139.00
College of Visual and Performing Arts	Kimmel Center for the Performing Arts 260 South Broad Street Suite 901 Philadelphia, PA 19102	Rental fee for the use of the Kimmel Center for a music performance to be held on April 16, 2005.	35393	\$8,588.92
Human Resources	Adon Promo 1620 Pelham Avenue Havertown, PA 19083	Purchase of scarves with the WCU logo imprint for staff recognition day.	35392	\$5,094.58
Lock Shop	Best Access Systems 602 Jeffers Circle Exton, PA 19341	Upgrade of all door lock hardware in Main Hall. Main Hall door lock retrofit and re-keying project.	35206	\$28,742.53
Public Safety	Stoltzfus Trailer Sales, Inc. 1335 Wilmington Pike West Chester, PA	Purchase of a 18' Trailer to be used as a Mobile Command Center.	35435	\$14,139.50



Council of Trustees
West Chester University
West Chester, Pennsylvania 19383-1000

**Council of Trustees
Resolution 2005-21**

www.wcupa.edu

PROPOSED

**RESOLUTION
COUNCIL OF TRUSTEES
WEST CHESTER UNIVERSITY OF PENNSYLVANIA
JUNE 8, 2005**

**PROPERTY PURCHASE OF 701 SOUTH HIGH STREET,
703 SOUTH HIGH STREET,
AND 8 SOUTH WALNUT STREET (LOT)**

BE IT RESOLVED THAT THE COUNCIL OF TRUSTEES OF WEST CHESTER UNIVERSITY HEREBY APPROVES THE PURCHASE OF THE PROPERTIES KNOWN AS 701 SOUTH HIGH STREET, 703 SOUTH HIGH STREET, AND 8 SOUTH WALNUT STREET, WHICH IS THE VACANT LOT AT THE SOUTHWEST CORNER OF WALNUT STREET AND LINDEN STREET. SUCH PURCHASE SHALL BE IN ACCORDANCE WITH THE REGULATIONS OF THE COMMONWEALTH OF PENNSYLVANIA.

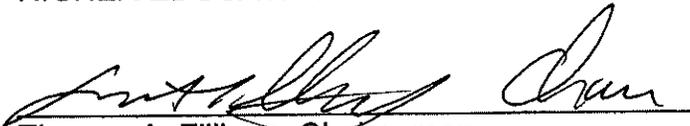
APPROVED PENDING ACTION BY THE COUNCIL OF TRUSTEES



Madeleine Wing Adler, President

6/7/05
Date

APPROVED BY VOTE OF THE COUNCIL OF TRUSTEES AND RECOMMENDED TO THE BOARD OF GOVERNORS OF THE PENNSYLVANIA STATE SYSTEM OF HIGHER EDUCATION.



Thomas A. Fillippo, Chairperson
Council of Trustees

6-9-05
Date