



Social Security Administration
1101 West Chester Pike
West Chester, PA 19382

On Campus Employment Verification Form

Section 1: To be completed by the Student's Employer (Please Print)

Student's Name as stated in the Passport: _____

Student's University ID Number: _____

Place of Employment: **West Chester University/Employment Verification Number: 232417773**

Nature of Student's Job (Such as library aide, research assistant, food preparer):

Employment Start Date: _____ Number of hours per week: _____

Name: _____ Email Address: _____

As the student's employer, I verify the above stated employment information is accurate.

Employers may wish to reference SSA's fact sheet, [Employer Responsibilities When Hiring Foreign Workers](#).

Section 2: To be completed by the DSO in the Global Engagement Office

I verify that the above named student is enrolled as a full-time student at West Chester University.

Printed Name, DSO

Signature, DSO

Date (mm/dd/yyyy)