Accessing Unit- and Program-Level Assessment Data in Tk20

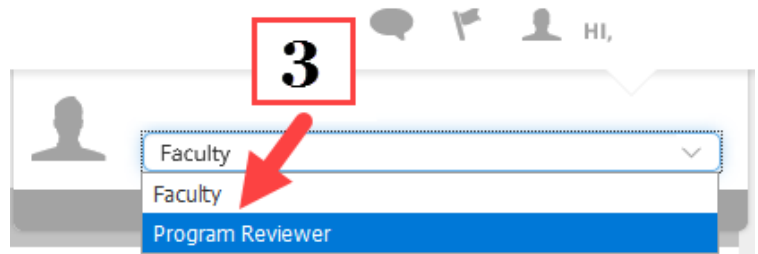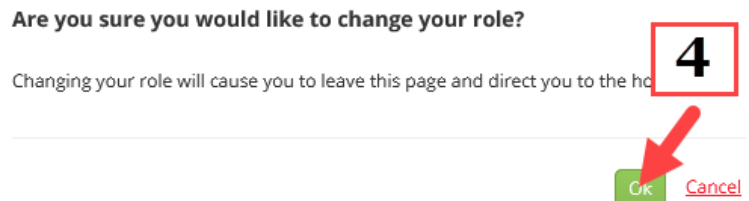|	
1. Go to wcupa.tk20.com and click on "Faculty and Student log in page."	
2. Enter your WCU username (email) and password and then click "Login."	
3. At the top right corner of the page, click on "Hi, [Your Name]." In the drop-down box change your role from "Faculty" to "Program Reviewer."	
4. A pop-up box will appear. Click "Ok."	
5. On the left side of the page click "Document Room" and then click "Public Documents."	
6. Click "+" button next to "Professional Education Unit Assessments."	
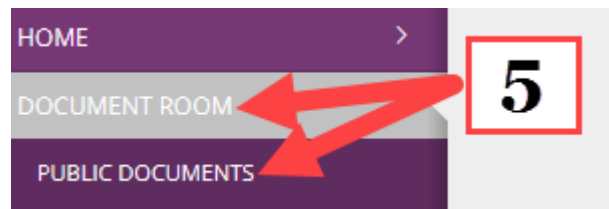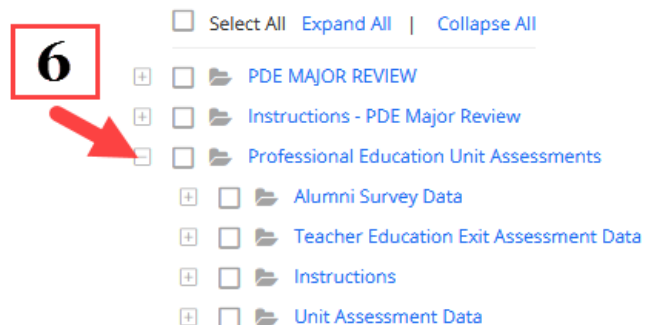
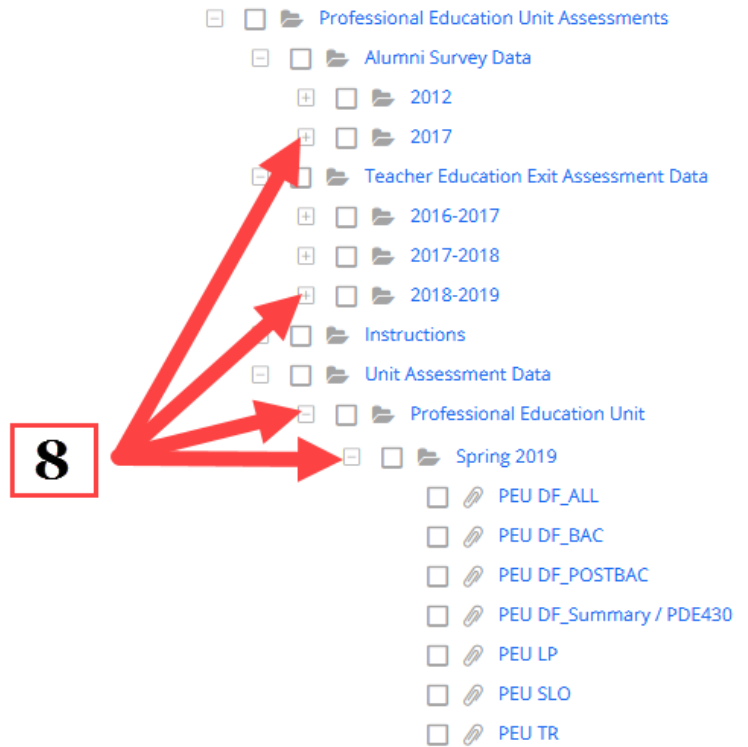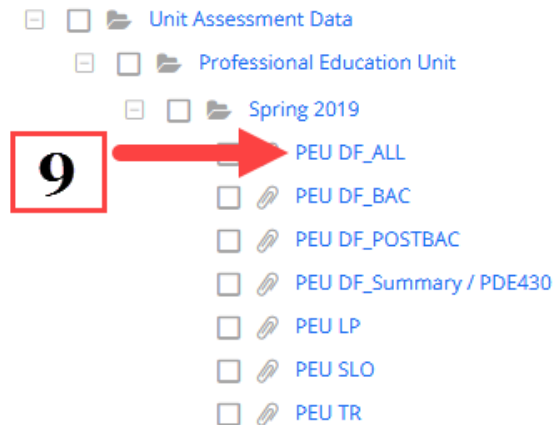|	
7. Click the "+" button next to: • "Alumni Survey Data" OR • "Teacher Education Exit Assessment Data" OR • "Unit Assessment Data" (for Lesson Plan, Danielson Summary [PDE 430], SLO, and Danielson Framework data).	
8. Click the "+" button next to the year(s) or program names until you see the file name of the data you want to view.	
9. Click on the file name.	
10. On the following page, to the right of "File Name" click on the blue link to download and view the data file.	
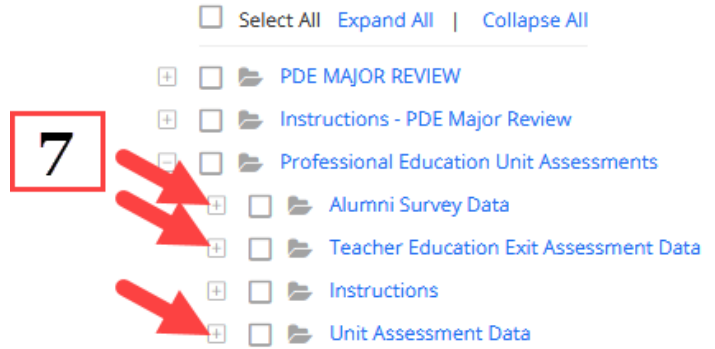
Updated: October 21, 2019