

Addendum to Occupancy/Lease Agreement: On-Campus Housing COVID Rules and Regulations

This document is a COVID-19 Health and Safety Addendum to the West Chester University Student Housing Agreement. Due to the current COVID-19 pandemic, all students who intend to live in University student housing are required to sign and comply with the Rules and Regulations contained this Addendum, and those that may be added as stated below. It is expressly made part of the Occupancy Agreement that you signed previously by reference to the “published regulations of West Chester University” and the University’s “Guide to Residential Living” described in paragraph 14 of the Agreement.

Students play a critical role in helping the community mitigate the infection and spread of the Coronavirus. You agree to abide by the following Rules and Regulations. Failure to follow this policy, or those rules, regulations, **or** guidelines may result in a loss of housing.

1. **Accountability.** Students living on-campus and their parent/guardian/guarantor (to the extent they are a party to this Agreement) and all guests in on-campus housing facilities will be required to follow the rules, regulations, and guidelines outlined by West Chester University in this Agreement and any policies or directives issued after this Agreement is signed. It is the student’s responsibility to ensure they follow all federal, state, county, local, and university guidelines as communicated to students via <https://www.wcupa.edu/fall2020>.
2. **Move-in / Move-out Days.** We know family and friends may be assisting on this big day and encourage you to get photos outside on campus to mark the occasion. Please plan for a maximum of three (3) people, properly wearing face masks over their nose and mouth, to assist with move in. The guest restriction will be suspended for the day you are moving in.
3. **Mask.** Everyone must wear a face mask that covers the nose and mouth when entering on-campus residential facilities. Masks must always be properly worn when in common areas of the building including but not limited to lounges, hallways, common area kitchens, computer labs, etc.
4. **Social Distancing.** There are several different requirements for social distancing.
 - All students must comply with the social distancing signage of taped off areas throughout all residential facilities.
 - Whenever possible, students will maintain 6 feet distance and agree to observe occupancy restrictions in common areas such as computer labs, lounges, and fitness centers.
 - When inside a residence hall, it is also imperative that students **honor others’ communicated expectations for social distancing, whenever reasonably possible.** You agree to respect others’ personal boundaries and honor requests for safety concerns whenever reasonably possible.

5. **Requirements for those experiencing symptoms of illness.** Should you **experience** symptoms potentially related to COVID-19 (for example, a fever, cough, or shortness of breath, or other or symptoms as [defined by the CDC](#)), you agree to seek medical attention and follow all medical advice. If medical advice dictates, you agree to promptly quarantine/isolate at your permanent home (if within 120 miles from campus) or work with the Office of Residence Life and Housing Services to access designated campus housing. If you are symptomatic and tested for COVID-19, you will self-report by completing the [designated Maxient form](#).

6. **Exposure.** If you have been notified that you have been exposed to someone with COVID-19, you agree to seek and follow all medical advice, and quarantine for 14 days at your permanent home (if within 120 miles from campus) or work with the Office of Residence Life and Housing Services to access designated campus housing. You also agree to self-isolate during any period of time during which you are awaiting the result of a COVID-19 test. If you believe you have been exposed to someone with COVID-19, you agree to seek medical advice concerning the potential exposure. If you are symptomatic and tested for COVID-19, you will self-report by completing the [designated Maxient form](#).

7. **Outbreak.** If an outbreak is identified by the state or local health department, you agree to follow all emergency procedures which can include but are not limited to immediate self-isolation, quarantine, and move out.

8. **Building Access** – Residence Halls will only have one entrance/exit available at all locations, except for emergency evacuations. After swiping into the building, you will need to check-in at the front entrance with a WCU/USH staff member each time you enter the building. Residents may be required to wait in line to be checked into the building, and observe appropriate social distancing requirements in the process.

9. **Notes on Common Areas.** Some areas of the residential facilities may be closed for the duration of the academic year. You agree to follow occupancy restrictions and closure signage throughout all residential facilities.

10. **Hygiene.** You agree to take extra steps to wash your hands thoroughly throughout the day after touching public surfaces.

11. **Elevators.** Students will be required to follow occupancy guidelines posted on each elevator. We encourage students to take the stairs when possible and observe social distancing requirements in the process.

12. **Expectations for Family Unit Interactions.**
 - a) Because of the nature of the residential facilities, there are some less restrictive requirements for interactions with roommates and other groupings of students. This

Agreement defines those groups to whom such less restrictive requirements apply as a “family unit.”

- b) A family unit is defined as a group of students who share an apartment, suite or bathroom.
- c) Traditional and USH residents and their suite/apartment mates are considered a family unit. Traditional residence hall students who share a common hall bathroom are considered a family unit.
 - What is required of individuals in the same “family unit”?
 - Suite and apartment residents will be required to clean their own bathrooms and common area spaces.
 - Traditional residence hall students will be required to wipe down the bathroom area after each use.
 - Students will be required to wear face masks in all common areas.
 - In the event that a WCU employee or affiliated partner needs to access your room, apartment or suite, you must wear a face mask.
 - What is not required of individuals in the same “family unit” while in a room, apartment and or suite?
 - A face mask is not required
 - Maintaining 6 feet of social distancing is not required

13. Guest Privileges will be Initially Suspended. After you have completed your move in, to protect the residential community, guests will not be permitted. It is our hope to restore guest access at some point in the fall semester, however, that will depend on the spread of the virus in our community. Ongoing monitoring of the health and safety of the community will occur continually. We expect once guest privileges are reinstated, residents should expect strict limitations, which will be communicated at that time.

West Chester University will support our students and hopes to resume normal campus operations as soon as possible. Because of the overriding concern for the health and safety of our community, WCU reserves the right to amend, modify, delete, or add new and additional rules and regulations to the use and care of the facilities in furtherance of those health and safety concerns. Such amendments will be emailed to residents and posted within the residential facilities.

By my signature below, I, FIRST NAME LAST NAME, SID, agree to abide by all the conditions outlined above in order to participate in the West Chester University Residential Program.

Resident Name and Student ID

Resident Signature

Date